



April 26, 2017

Village of Sundridge  
110 Main Street  
Box, 129  
Sundridge, ON  
P0A 1Z0

**Attention: Karen Fraser, Clerk Administrator**

Dear Ms. Fraser:

**Re: John Street Road Reconstruction  
Village of Sundridge  
Project Status  
D.M. Wills Associates Project No. 16-2981**

Additional  
Material  
Received  
Apr 26/17  
6(E.A)

Further to our telephone conversation on Monday April 24, 2017, the following is a status update of the road reconstruction for John Street:

- The field work for the additional geotechnical investigation was completed on April 10 and 11<sup>th</sup>.
- GHD, the geotechnical firm, will have their report completed in a few weeks. The report will confirm if a Permit to Take Water (PTTW) is not required and an Environmental Assessment Site Report (EASR) is required. Preliminary observation indicates that only an EASR will be required.
- The design drawings have been updated including the storm design (sewers) by D.M. Wills Associates Limited (Wills). The package is ready for submission to the Ontario Ministry of the Environment (MOE). The cheque for the MOE, issued from the Village, was issued in November 9, 2016 so there is about one (1) month before it comes stale dated.
- Once the MOE application is submitted, approval will take 1-9 months; although we are hopeful that this will only take 4-8 weeks.
- Once the MOE approves the design, then a request can be made to the Ontario Ministry of Transportation (MTO) for the encroachment permit. A cheque will need to be (re)issued for this; assuming the Municipality wishes to proceed with construction this year.
- The last step will be to tender the work and award the contract.

D.M. Wills Associates Limited  
150 Jameson Drive, Peterborough, Ontario, Canada K9J 0B9  
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Karen Fraser, CA  
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Please feel free to contact our office at any time if you require any more information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bruce Bonner', followed by a long horizontal line.

Bruce Bonner, P.Eng.  
Project Manager

BTB/mbj/af