

**SUNDRIDGE –STRONG FIRE DEPARTMENT MANAGEMENT BOARD  
SPECIAL MEETING AGENDA  
FRIDAY SEPTEMBER 28, 2018 at 1:00 P.M.  
SUNDRIDGE COUNCIL CHAMBERS**

This special meeting is to deal with Fire Department Succession matters.

- C1 Call to order by Chairperson
- C2 Approval of Agenda
- C3 Declaration of Pecuniary Interest
- C4 Verification of Previous Committee Minutes
  - a) Special Meeting – September 19, 2018
- C5 Business Arising from Minutes
- C6 Correspondence
- C7 Follow Up/New Business
- C8 Closed Session - Pursuant to Section 239(2) of the *Municipal Act.*
  - a) Labour relations or employee negotiations;
    - i) Deputy Chief position
- C9 Adjournment

\*\*Next meeting to be held at the call of the Chair\*\*

**SUNDRIDGE –STRONG FIRE DEPARTMENT MANAGEMENT BOARD  
SPECIAL MEETING MINUTES  
WEDNESDAY SEPTEMBER 19, 2018  
SUNDRIDGE COUNCIL CHAMBERS**

**PRESENT:**           **Sundridge**   Lyle Hall and Don Richardson  
                  **Strong**        Jason Cottrell, Jeff McLaren

**FIRE ASSOCIATION**           Jeff Johnstone absent with notice  
**MEMBERS:**                 Rebel Kennedy absent with notice

**STAFF PRESENT:**           Andrew Torrance, Fire Chief  
                                  Nancy Austin, Joint Committee Recording Secretary

**GUEST:**                     Mitchell Crown, Grant Thornton, LLP

C1           Call to order by Chairperson at 6:08 p.m.

C2           Approval of Agenda

**Resolution # 2018-083F**

**MOVED BY:        Jeff McLaren**

**SECONDED BY:   Lyle Hall**

That the agenda for the September 19, 2018 special meeting be approved as circulated.  
**Carried.**

C3           Declaration of Pecuniary Interest

*None.*

C4           Verification of Previous Committee Minutes  
                  a) Special Meeting – July 23, 2018

**Resolution # 2018-084F**

**MOVED BY: Jeff McLaren**  
**SECONDED BY: Don Richardson**

That the minutes of the special meeting on July 23, 2018 be approved as circulated.  
**Carried.**

b) Closed Meeting – July 23, 2018

**Resolution # 2018-085F**

**MOVED BY: Jeff McLaren**  
**SECONDED BY: Don Richardson**

That the minutes of the closed meeting on July 23, 2018 be approved as circulated.  
**Carried.**

C5 Business Arising from Minutes

*None.*

C6 Special Business/Deputation

a) Mitchell Crown, Grant Thornton, LLP

**Resolution # 2018-086F**

**MOVED BY: Lyle Hall**  
**SECONDED BY: Jeff McLaren**

The 2017 Draft Financial Statements for the Sundridge-Strong Fire Department were circulated and that the Sundridge-Strong Fire Department Management Board recommend to the Village of Sundridge and the Township of Strong to accept the 2017 Draft Financial Statements (December 31, 2017) as prepared by Grant Thornton LLP as presented.

**Carried.**

C7 Follow Up/New Business

*None.*

C8 Correspondence

*None.*

C9 Closed Session - Pursuant to Section 239(2) of the *Municipal Act*.

*None.*

C10 Adjournment

**Resolution # 2018-087F**

**MOVED BY: Jeff McLaren**  
**SECONDED BY: Don Richardson**

That we do now adjourn at 6:30 p.m. until the next regular meeting or at the call of the chair.

**Carried.**

.....  
Jason Cottrell  
Chair

.....  
Nancy Austin  
Joint Committee Recording Secretary