

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING
REGULAR MEETING MINUTES
TUESDAY SEPTEMBER 17, 2019
6:00 P.M.
The Village of Sundridge - Council Chambers**

PRESENT: **Sundridge** – Barb Belrose, Steven Hicks (absent with notice)
 Strong - Marianne Stickland, Jason Cottrell
 Joly – Tim Bryson, Tom Bryson

STAFF PRESENT: Nancy Austin, Joint Committee Recording Secretary

GUEST(S): Dr. Sarah Mackinnon

C1 Call to Order

 The meeting was called to order at 6:08 p.m.

C2 Approval of Agenda

Resolution # 2019-140

Moved By: Jason Cottrell
Seconded By: Tom Bryson

That the agenda for the September 17, 2019 Regular Meeting be approved.
Carried.

C3 Declaration of Pecuniary Interest
 None.

C4 Deputations

- a) Dr. Sarah MacKinnon
- request for update on plan to manage water issues in basement
 - Inspection Report for assessment received yet?
 - MD Recruitment update
 - NP Computer Upgrades

Resolution # 2019-141

Moved By: Jason Cottrell
Seconded By: Tom Bryson

That the deputation by Dr. Sarah MacKinnon, Lead Physician at the Sundridge and District Medical Centre, be received with thanks.
Carried.

- C5 Verification of Previous Minutes
a) Regular Meeting Minutes – August 20, 2019

Resolution # 2019-142

Moved By: Jason Cottrell
Seconded By: Marianne Stickland

That the minutes of the regular meeting held on August 20, 2019 be approved as amended.

Carried.

- b) Closed Meeting Minutes – August 20, 2019

Resolution # 2019-143

Moved By: Tim Bryson
Seconded By: Marianne Stickland

That the minutes of the closed meeting held on August 20, 2019 be approved.

Carried.

- C6 Business Arising from Previous Minutes
None.

- C7 Consideration of a Closed Session – Pursuant to Section 239(2) of the *Municipal Act*:
None.

- C8 New Business
a) Inspection Report (Inspection: February 15, 2019)

Resolution # 2019-144

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the SDMCC has discussed Item C8a) Inspection Report (Inspection: February 15, 2019) as provided by First On Site.

Carried.

- b) NP Computer Upgrades

Resolution # 2019-145

Moved By: Tom Bryson
Seconded By: Marianne Stickland

That the SDMCC has discussed Item C8b) Nurse Practitioner Computer Upgrades, and approved the upgrades and approve the upgrades to be completed at a cost not to exceed \$900.00.

Carried.

- c) Facility Maintenance – Prioritized Plan (September 2019)

Resolution # 2019-146

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the SDMCC has discussed Item C8c) Facility Maintenance Prioritization Plan, dated September 2019.

Carried.

Resolution # 2019-147

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the SDMCC direct the Recording Secretary to communicate with member municipalities to have a request to add a Back Up Generator for the facility be added to the next agenda of the Tri Council, being September 26, 2019.

Carried.

- d) Medical Centre Facility Renovation [*review of cancelled RFP 2016-03MC*]

Resolution # 2019-148

Moved By: Tom Bryson
Seconded By: Marianne Stickland

That the SDMCC has discussed Item C8c) Facility Maintenance Prioritization Plan, dated September 2019.

Carried.

- e) Tenant Space Opportunity with NOAH

Resolution # 2019-149

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the SDMCC has discussed Item C8e) 'Tenant Space' opportunity with N.O.A.H. and that this item be added to the Tri Council Agenda.

Carried.

- f) Nurse Practitioner Led Clinics

Resolution # 2019-150

Motion to Table

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the SDMCC has discussed Item C8f) Nurse Practitioner LED Clinics.

Carried.

g) Permission request to access storage area

Resolution # 2019-151

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the SDMCC has discussed Item C8g) Permission request to access storage area. Granted.

Carried.

h) Pest Control

Resolution # 2019-152

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the SDMCC has discussed Item C8h) Pest Control, and approve a contractor to perform the remediation; and that an office etiquette protocol be established.

Carried.

i) Landscaping: Tree Removal

Resolution # 2019-153

Motion to Table

Moved By: Tom Bryson
Seconded By: Marianne Stickland

That the SDMCC has discussed Item C8i) Landscaping; Tree Removal.

Carried.

j) Reimbursement of Expense

Resolution # 2019-154

Moved By: Jason Cottrell
Seconded By: Marianne Stickland

That the SDMCC has discussed Item C8j) Reimbursement of Expense to Committee member Barbara Belrose in the amount of \$204.53.

Carried.

k) Accounts Payable (Standing Item)

Resolution # 2019-155

Moved By: Tom Bryson
Seconded By: Marianne Stickland

That the accounts payable for the period from August 1, 2019 to August 30, 2019 in the amount of \$26,426.66 be received.

Carried.

l) Income Statement 2019 (Standing Item)

Resolution # 2019-156

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the Income Statement for the Sundridge and District Medical Centre for the period ending August 30, 2019 be accepted as presented.
Carried.

m) Communication Strategy - Town Hall Sessions

Resolution # 2019-157

Motion to Table

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the SDMCC has discussed Item C8m) Communication Strategy – Town Hall Sessions.
Carried.

C9 Correspondence
None.

C10 Adjournment

Resolution # 2019-158

Moved By: Marianne Stickland
Seconded By: Tom Bryson

That we do now adjourn at 8:03 p.m. until the next regular meeting Tuesday, October 15, 2019, at 6:00 p.m. or at the call of the Chair.
Carried.