

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING  
REGULAR MEETING MINUTES  
TUESDAY APRIL 16, 2019  
6:00 P.M.  
The Village of Sundridge - Council Chambers**

**PRESENT:**               **Sundridge** – Barb Belrose  
                              **Strong** - Marianne Stickland, Jeff McLaren  
                              **Joly** – Tom Bryson, Tim Bryson

**REGRETS:**             Steve Hicks, Sundridge  
                              Dr. Sarah MacKinnon

**STAFF PRESENT:**    Judy Edwards, Joint Committee Recording Secretary

**C1    CALL TO ORDER**

The meeting was called to order at 6:05 p.m. by Recording Secretary

**Resolution # 2019-044**

**Moved By:**             **Marianne Stickland**  
**Seconded By:**       **Tim Bryson**

That the Sundridge and District Medical Centre appoint Barb Belrose as an alternate Chairperson, in the absence of Steve Hicks.  
**Carried.**

Meeting was resumed at 6:07 by the Alternate Chairperson

**C2    APPROVAL OF AGENDA**

**Resolution # 2019-045**

**Moved By:**             **Tom Bryson**  
**Seconded By:**       **Tim Bryson**

That the agenda for the April 16, 2019 meeting be approved as circulated.  
**Carried.**

**C3    DECLARATION OF PECUNIARY INTEREST**

None

**C4    DEPUTATIONS**

a) Dr. Sarah MacKinnon – Lab, Nurse Practitioner maternity leave, Mold, and Budget

**Resolution # 2019-046**

**Moved By:**             **Jeff McLaren**  
**Seconded By:**       **Marianne Stickland**

That the deputation by Dr. Sarah MacKinnon, Lead Physician at the Sundridge and District Medical Centre, regarding lab, Nurse Practitioner Maternity Leave, Mold, and Budget, be received with thanks.  
**Carried.**

**C5 VERIFICATION OF PREVIOUS MINUTES**

a) Regular Meeting Minutes – March 19, 2019

**Resolution # 2019-047**

**Moved By: Marianne Stickland**  
**Seconded By: Tom Bryson**

That the minutes of the regular meeting held on March 19, 2019 be adopted as circulated.  
**Carried.**

b) Closed Meeting Minutes – March 19, 2019

**Resolution # 2019-048**

**Moved By: Tim Bryson**  
**Seconded By: Jeff McLaren**

That the minutes of the closed meeting held on March 19, 2019 be adopted as circulated.  
**Carried.**

**C6 BUSINESS ARISING FROM PREVIOUS MINUTES**

a) Offer of property for sale

**Resolution # 2019-049**

**Moved By: Marianne Stickland**  
**Seconded By: Tim Bryson**

That item C 6 a), being the offer of land for sale, be discussed. The Committee would like this tabled at this time and returned at the next meeting May 21, 2019  
**Carried.**

**C7 CONSIDERATION OF A CLOSED SESSION – PURSUANT TO SECTION 239(2) OF THE MUNICIPAL ACT.**

**Resolution # 2019-050**

**Moved By: Marianne Stickland**  
**Seconded By: Jeff McLaren**

That in accordance with the Municipal Act Section #239 (2) the Committee moves to a Closed Meeting at 6:20 p.m. in order to address matters pertaining to:

- a) Labour Relations or Employee Negotiations
  - i) Nurse Practitioner Receptionist
  - ii) Medical Centre Staffing
  - iii) Cleaning Services

**Carried.**

#### **Resolution # 2019-051**

**Moved By: Jeff McLaren**  
**Seconded By: Marianne Stickland**

Be it resolved that the portion of the meeting closed to the public is concluded at 7:20 p.m. and the committee will continue the meeting open to the public.

**Carried.**

#### **C8 NEW BUSINESS**

- a) Accounts Payable Mar 16 – Apr 12, 2019

#### **Resolution # 2019-052**

**Moved By: Tim Bryson**  
**Seconded By: Tom Bryson**

That the accounts payable for the period from March 16, 2019 to April 12, 2019 in the amount of \$43,541.77 be received.

**Carried.**

- b) Income Statement Apr 12, 2019

#### **Resolution # 2019-053**

**Moved By: Marianne Stickland**  
**Seconded By: Jeff McLaren**

That the Income Statement for the Sundridge and District Medical Centre for the period ending April 12, 2019 be accepted as presented.

**Carried.**

- c) Memo from Sundridge

#### **Resolution # 2019-054**

**Moved By: Marianne Stickland**  
**Seconded By: Tim Bryson**

That the Memo received from Village of Sundridge regarding Sundridge and District Medical Centre Building Maintenance and Repair be received with thanks, and taken into consideration when preparing the annual budget for 2019; and that item 2 on memo be returned to the next meeting May 21, 2019.

**Carried.**

**Resolution # 2019-055**

**Moved By: Tim Bryson**  
**Seconded By: Tom Bryson**

That the Sundridge and District Medical Centre Committee request the caretaker to hire a contractor to scope the exterior weepers with a camera. Price not to exceed \$500.00 before tax, and will be included in 2019 budget.

**Carried.**

d) Draft Budget

**Resolution # 2019-056**

**Moved By: Jeff McLaren**  
**Seconded By: Marianne Stickland**

That the 2019 Budget Worksheet for the Sundridge and District Medical Centre be received, discussed, and returned to the next meeting May 21, 2019.

**Carried.**

**Resolution # 2019-057**

**Moved By: Tom Bryson**  
**Seconded By: Tim Bryson**

That the 2019 Budget Worksheet for the Nurse Practitioner be received, discussed, and returned to the next meeting May 21, 2019.

**Carried.**

e) Draft Protocol for Maintenance and Supply Ordering

**Resolution # 2019-058**

**Moved By: Tom Bryson**  
**Seconded By: Marianne Stickland**

That the Sundridge and District Medical Centre Committee receive the existing Protocol for Maintenance and Supply Ordering for discussion and review in order to prepare a new one. This to come back to the next meeting May 21, 2019 with Committee member input.

**Carried.**

f) Report regarding Transportation for Residents to Bloodwork Clinics

**Resolution # 2019-059**

**Moved By: Jeff McLaren**  
**Seconded By: Marianne Stickland**

That information be received regarding transportation for residents to bloodwork Clinics; and the Sundridge and District Medical Centre Committee agrees to bring this back to their next meeting May 21, 2019. Secretary to contact MOHLTC to see if Committee is eligible to receive lab portion of RNPG funding to assist with transportation to blood clinics.

**Carried.**

g) Incorporation of Sundridge and District Medical Centre

**Resolution # 2019-060**

**Moved By: Marianne Stickland**

**Seconded By: Tim Bryson**

That the Sundridge and District Medical Centre Committee discuss the option of incorporating and this will be tabled at this time.

**Carried.**

**C9 CORRESPONDENCE**

None

**C10 ADJOURNMENT**

**Resolution # 2019-061**

**Moved By: Marianne Stickland**

**Seconded By: Tim Bryson**

That we do now adjourn at 9:15 p.m. until the next regular meeting Tuesday, May 21, 2019, at 6:00 p.m. or at the call of the chair.

**Carried.**

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Barb Belrose, Alternate Chair

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Judy Edwards, Joint Committee Recording Secretary