

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING
REGULAR MEETING MINUTES
TUESDAY AUGUST 20, 2019
6:00 P.M.
The Village of Sundridge - Council Chambers**

PRESENT: **Sundridge** – Steve Hicks, Barb Belrose
 Strong - Marianne Stickland, Jason Cottrell
 Joly – Tim Bryson, Tom Bryson

STAFF PRESENT: Christine Hickey, Joint Committee Recording Secretary

GUEST(S): Bill Atkinson, N.O.A.H

C1 Call to Order

 The meeting was called to order at 6:00 p.m.

C2 Approval of Agenda

Resolution # 2019-122

Moved By: Barbara Belrose
 Seconded By: Tom Bryson

 That the agenda for the August 20, 2019 meeting be approved as circulated.
 CARRIED

C3 Declaration of Pecuniary Interest

 None at this time.

C4 Deputations

 a) N.O.A.H. [at the request of the SDMCC]

 The Sundridge and District Medical Centre Committee requested the Mr. Atkinson attend the meeting to respond to questions from the committee regarding the proposed facility.

Resolution # 2019-123

Moved By: Tim Bryson
 Seconded By: Jason Cottrell

 That the deputation by Bill Atkinson, N.O.A.H be received with thanks.
 CARRIED

C5 Verification of Previous Minutes

a) Special Meeting Minutes – August 6, 2019

Resolution # 2019-124

Moved By: Jason Cottrell

Seconded By: Marianne Stickland

That the minutes of the special meeting held on August 6, 2019 be adopted as circulated.

CARRIED

C6 Business Arising from Previous Minutes

a) Tour of the Sundridge & District Medical Centre Facility (follow up items)

Resolution # 2019-125

Moved By: Barb Belrose

Seconded By: Tom Bryson

That the following items from the tour of the Medical Centre on Thursday July 11, 2019 have been discussed:

Maintenance and Renovation of Medical Centre

CARRIED

b) Exterior Weepers [Resolution #2019-055]

Resolution # 2019-126

Moved By: Jason Cottrell

Seconded By: Tim Bryson

That the Sundridge and District Medical Centre Committee have discussed the Exterior Weeper Repairs;

And that Resolution 2019-055 dated April 16, 2019 be rescinded.

CARRIED

c) Tenant Lease Agreement – Request for Amendment

Resolution # 2019-127

Moved By: Tim Bryson

Seconded By: Marianne Stickland

That the request for an Amendment to the Tenant Lease Agreement between the Sundridge and District Medical Centre and Dr. Terry Starr has been discussed;

And That the termination notice period of 90 days, for either party, be increased to 365 days.

CARRIED

C7 Consideration of a Closed Session – Pursuant to Section 239(2) of the *Municipal Act*:

d) labour relations or employee negotiations

i) Nurse Practitioner

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Resolution # 2019-128

Moved By: Jason Cottrell

Seconded By: Marianne Stickland

THAT in accordance with the Municipal Act Section #239 (2) the Committee moves to a Closed Meeting at 6:31 p.m. in order to address matters pertaining to:

- a) Labour relations or employee negotiations
 - i) Nurse Practitioner
 - b) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- CARRIED**

Resolution # 2019-129

Moved By: Tom Bryson

Seconded By: Barb Belrose

Be it resolved that the portion of the meeting closed to the public is concluded at 6:45 p.m. and the committee will continue the meeting open to the public.

CARRIED

- C8 New Business
- a) Accounts Payable (Standing Item)

Resolution # 2019-130

Moved By: Tim Bryson

Seconded By: Marianne Stickland

That the accounts payable for the period from July 1, 2019 to July 31, 2019 in the amount of \$27,470.59 be received.

CARRIED

- b) Income Statement 2019 (Standing Item)

Resolution # 2019-131

Moved By: Marianne Stickland

Seconded By: Jason Cottrell

That the income statement for the Sundridge and District Medical Centre for the period ending July 31, 2019 be accepted as presented.

CARRIED

- c) Ownership of the Sundridge & District Medical Centre Building

Resolution # 2019-132

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the property description from Municipal Property Assessment Corporation (MPAC) showing the ownership of 5 Park Street, Sundridge be received.

CARRIED

- d) Communication Strategy

Resolution # 2019-133

Moved By: Tim Bryson
Seconded By: Jason Cottrell

That the Sundridge and District Medical Centre Board has discussed the matter of a Communication Strategy;

And that a report regarding Town Hall Session be brought back to the next meeting.

CARRIED

- e) Expression of Interest for Medical Centre Parking Lot – Draft

Resolution # 2019-134

Moved By: Jason Cottrell
Seconded By: Tim Bryson

That the draft Expression of Interest for the Medical Centre Parking Lot be received;

And that the draft Expression of Interest be tabled until additional information is received.

CARRIED

Resolution # 2019-135

Moved By: Tom Bryson
Seconded By: Barb Belrose

That the Sundridge and District Medical Centre Committee have discussed the Exterior Weeper Repairs;

And that resolution 2019-055 dated April 16, 2019 be rescinded;

And that the Sundridge and District medical Centre Committee direct the Caretaker to hire a contractor to scope the exterior weepers with a camera at a price not to exceed \$4000.00

CARRIED

f) Ontario Health Team (OHT) Application Update (Marianne Strickland)

Committee member, Jason Cottrell left the meeting at 7:34 p.m.

Resolution # 2019-136

Moved By: Barb Belrose

Seconded By: Tom Bryson

That the update on the Ontario Health Team Application be received with thanks.

CARRIED

g) International Medical Graduates Information

Resolution # 2019-137

Moved By: Tim Bryson

Seconded By: Marianne Stickland

That the notes on the recruitment of International Medical Graduates, as provided by Dr. MacKinnion, be received with thanks.

CARRIED

h) Recruitment Forum & Career Fair

Resolution # 2019-138

Moved By: Tim Bryson

Seconded By: Marianne Stickland

That the correspondence from the Northern Ontario School of Medicine and HealthForceOntario Marketing and Recruitment Agency, Recruitment Forum and Career Fair - North East be received.

CARRIED

C9 Correspondence
None

C10 Adjournment

Resolution # 2019-139

Moved By: Barb Belrose
Seconded By: Tom Bryson

That we do now adjourn at 7:57 p.m. until the next regular meeting on Tuesday, September 17, 2019, at 6:00 p.m. or at the call of the Chair.

CARRIED

Steve Hicks, Chairperson

Christine Hickey, Joint Committee Recording Secretary