

Regular Meeting of the Village of Sundridge Council

**Wednesday, February 8, 2017 – 6:00 p.m.
Village of Sundridge Council Chambers**

MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Don Richardson, Russell Becker (arrived at 6:12 p.m.)

ABSENT: Jason Newman

STAFF PRESENT: Karen Fraser, Clerk Administrator

1) CALL TO ORDER

The meeting was called to order at 6:10 p.m.

2) APPROVAL OF AGENDA

Resolution #2017-035

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the agenda for Wednesday, February 8, 2017 be approved as amended, to add Item 9.9 - Staff Report S2017-005, Preliminary Report – Tax Relief for Sundridge Legion.
Carried.

3) DECLARATION OF PECUNIARY INTEREST

None.

4) PRESENTATIONS

(4.1) Capacity Analysis and Service Levels – Clerk Administrator

Moved By: Ryan Jeffers
Seconded By: Russell Becker

That the presentation by the Clerk Administrator regarding capacity analysis and service levels be received, with thanks.

MOTION TO TABLE

Resolution #2017-036

Moved By: Ryan Jeffers

Seconded By: Don Richardson

That Item 4.1 be Tabled to Feb 22, 2017.

Carried.

5) DEPUTATIONS

None.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

A) APPROVAL OF PREVIOUS COUNCIL MINUTES

(A.1) Regular Council Meeting – January 25, 2017

Resolution #2017-037.01

Recommendation

That the minutes of the Regular Council meeting dated January 25, 2017, be adopted as printed.

(A.2) Closed Session Meeting – January 25, 2017

Resolution #2017-037.02

Recommendation

That the minutes of the Closed Session meeting dated January 25, 2017, be adopted as printed.

B) COMMITTEE & BOARD MINUTES

(B.1) Joint Building Committee – January 19, 2017

Resolution #2017-037.03

Recommendation

That the minutes of the Joint Building Committee meeting dated January 19, 2017, be received.

(B.2) Central Almaguin Economic Development Association – January 5, 2017

Resolution #2017-037.04

Recommendation

That the minutes of the CAEDA meeting dated January 5, 2017, be received.

(B.3) Central Almaguin Planning Board – January 18, 2017

Resolution #2017-037.05

Recommendation

That the minutes of the Central Almaguin Planning Board meeting dated January 18, 2017, be received.

(B.4) Strong Cemetery Board – December 14, 2016

Resolution #2017-037.06

Recommendation

That the minutes of the Strong Cemetery Board meeting dated December 14, 2016, be received.

(B.5) Sundridge-Strong Fire Department Management Board – February 1, 2017

Resolution #2017-037.07

Recommendation

That the minutes of the Sundridge-Strong Fire Department Management Board meeting dated February 1, 2017, be received.

(B.6) Sundridge, Strong, Joly Arena & Hall, Operating – February 1, 2017

Resolution #2017-037.08

Recommendation

That the minutes of the Sundridge, Strong, Joly Arena & Hall, Operating committee minutes dated February 1, 2017, be received.

C) STAFF REPORTS

(C.1) S2017-002 - Community Hub Consultation Summary

Item 6(C.1) was moved into Committee of the Whole

(C.2) S2017-004 – Village of Sundridge Asset Management Plan 2016

Resolution #2017-037.09

Recommendation

That Council receives and approves the Village of Sundridge Asset Management Plan 2016; and

That the values identified in the plan be included in the draft 2017 budget for consideration by Council; and

That costs for an Official Plan and a corporate Strategic Plan be considered with the 2017 budget deliberations to enhance the value of the Asset Management Plan as a financial planning tool; and

That the Asset Management Plan be updated as required in future to align with changing municipal priorities.

D) BY-LAWS

(D.1) By-law No. 2017-005 – Tax Ratios for 2017

Resolution #2017-037.10

Recommendation

That By-law No. 2017-005, being a by-law for establishing tax ratios for 2017, be adopted.

(D.2) By-law No. 2017-006 – Interim Tax Levy for 2017

Resolution #2017-037.11

Recommendation

That By-law No. 2017-006, being a by-law to provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2017, be adopted.

E) CORRESPONDENCE

Correspondence from Staff

(E.1) Follow Up List – February 3, 2017

Resolution #2017-037.12

Recommendation

That the *Staff Follow Up and Report to Council 2016* list, dated February 3, 2017, be received.

Inter-Governmental Correspondence

(E.2) Patrick Brown, MPP Simcoe North – Natural Gas Expansion in Ontario

Resolution #2017-037.13

Recommendation

That the correspondence from Patrick Brown, MPP Simcoe North, dated February 1, 2017, re: support for expansion of natural gas in Ontario, be received.

(E.3) Joint Building Committee Permit Summary – January 31, 2017

Resolution #2017-037.14

Recommendation

That the Joint Building Committee Annual Permit Summary for period ending January 31, 2017, be received.

(E.4) OMAFRA – Rural Economic Development Program

Resolution #2017-037.15

Recommendation

That the correspondence from OMAFRA dated January 30, 2017, re: the launch of the renewed community-focused Rural Economic Development (RED) program, be received.

Board and Agency Correspondence

None.

Other Correspondence

(E.5) AHHC – 2017-2018 Strategic Plan

Resolution #2017-037.16

Recommendation

That the correspondence received from the AHCC, re: the Strategic Plan for 2017-2018, be received.

(E.6) FONOM – News Release, Attendance at ROMA

Resolution #2017-037.17

Recommendation

That the correspondence from the Federation of Northern Ontario Municipalities dated February 1, 2017 re: attendance at the annual ROMA conference, be received.

Resolutions of Support

(E.7) Town of New Tecumseth – Municipal Fire Department Infrastructure

Resolution #2017-037.18

Recommendation

WHEREAS the Fire Protection and Prevention Act, 1997, legislates that fire prevention, public education and fire protection services are a mandatory municipal responsibility;

AND WHEREAS there are a total of 449 Fire Departments operating in the province comprised of 32 Full Time Departments, 191 Composite Departments and 226 Volunteer Departments with 11,376 full Time Firefighters, 19,347 Volunteer Firefighters and 343 Part-time Firefighters staffing these departments;

AND WHEREAS the fire service represents a significant percentage of small, rural and northern municipalities' managed capital assets;

AND WHEREAS the Municipal Fire Department and associated assets represent critical municipal infrastructure;

AND WHEREAS there are currently no funding opportunities available from the Provincial or the Federal Government for the equipment, training, maintenance, operating or capital requirements of local fire departments;

BE IT RESOLVED THAT the Council of the Corporation of the Village of Sundridge support the Town of New Tecumseth's resolution to petition the Provincial Government to recognize the municipal fire service as critical infrastructure by including funding for Fire Department infrastructure as part of the Provincial Government's Infrastructure Strategy to Move Ontario Forward.

F) CONSIDERATION OF A CLOSED SESSION

(F.1) Resolution to hold a closed meeting.

Resolution #2017-037.19

Recommendation

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - i) Ongoing Employee Matter
- b) Labour relations or employee negotiations;
 - i) Treasurer/Tax Collector Position
 - ii) Clerk Probationary Review

[This concludes the list of Consent Items on the Agenda for February 8, 2017]

7) APPROVAL OF CONSENT ITEMS

Resolution #2017-037

Moved By: Don Richardson

Seconded By: Russell Becker

That Items listed as Consent Items for February 8, 2017 and the recommendations contained therein be adopted as Resolutions of Council except that Item 6.(C.1) be moved into Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2017-038

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Council resolve into Committee of the Whole.
Carried.

9) COMMITTEE OF THE WHOLE

(9.1) Joint Building Committee – 2017 CBO & DCBO Wage

[This matter was reviewed at an in-camera meeting on January 25, 2017]

Resolution #2017-039

Moved By: Don Richardson
Seconded By: Russell Becker

That the Joint Building Committee Resolution #2017-06, dated January 19, 2017 be received; and

That Council approves the recommendation for a wage increase of 2% for each of the Chief Building Official and the Deputy Chief Building Official.

Defeated.

(9.2) Greater Napanee – Support for Moratorium on the Accommodation Review Process

[This Item appeared as Item 6.E.10 on January 25, 2017 and was Tabled on that date.]

Moved By: Don Richardson
Seconded By: Russell Becker

Whereas the current Accommodation Review Process is not reflective of the reality of rural school and community life; and

Whereas school closures impact single-school small rural communities in all education, social and economic aspects to a far greater degree than those impacts in multi-school urban communities;

Be it resolved that the Village of Sundridge supports the Town of Greater Napanee in their request to the Minister of Education to initiate an immediate moratorium on the Accommodation Review Process until such time as a review of the above-mentioned impacts on small rural communities can be studied, completed and the results and recommendations be considered.

MOTION TO TABLE

Resolution #2017-040

Moved By: Don Richardson
Seconded By: Russell Becker

That Item 9.2 be tabled to February 22, 2017
Carried.

Deputy Mayor Jeffers will assume the Chair

(9.3) Seniors' Fitness

[This item is being introduced by Lyle Hall]

Original Recommendation

That Council supports the idea of fitness classes for seniors in Sundridge and requests that staff investigate funding opportunities from the North East Local Health Integration Network (NE LHIN) for this purpose and report back to Council.

Resolution #2017-041

Moved By: Lyle Hall
Seconded By: Don Richardson

That Council supports the idea of fitness classes for seniors in Sundridge and requests that staff investigate options for providing this service including funding opportunities from the North East Local Health Integration Network (NE LHIN) and report back to Council.
Carried.

Mayor Hall will resume the Chair

(9.4) Capital Projects 2017 – Roads

[This item is being introduced by Don Richardson]

Original Recommendation

That Council consider hard surface treatment for the balance of Village streets in the area of Market Street, Park Street, and Belmont Street that are not yet hard-surfaced, as part of the 2017 budget deliberations.

Resolution #2017-042

Moved By: Don Richardson
Seconded By: Russell Becker

That Council consider hard surface treatment using reclaimed pavement for the balance of Village streets in the area of Market Street, Park Street, and Belmont Street that are not yet hard-surfaced, as part of the 2017 budget deliberations.

Carried.

(9.5) Sundridge Horticultural Society – Spring Plant Sale

Resolution #2017-043

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the correspondence from the Sundridge Horticultural Society dated February 1, 2017 be received; and

That Council approves the use of the Community Centre facility on Friday June 2nd, 2017 from 6:00 pm to 8:00 pm and again on Saturday June 3rd, 2017 from 8:00am until 12 noon to hold its annual plant sale, providing the facility can be appropriately supervised and secured during those times.

Carried.

(9.6) Memo – Cost for Options 4-Way Stop Options

Original Recommendations

That the correspondence from the Village Superintendent dated February 2, 2017, re: Cost of Options 1 through 3 of Staff Report S2016-010, be received.

Resolution #2017-044

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That the correspondence from the Village Superintendent dated February 2, 2017, re: Cost of Options 1 through 3 of Staff Report S2016-010, be received; and

That Council directs staff to proceed with the installation of signage as outlined in the memo; and

Further that staff investigate the installation of non-permanent curbs in the area of the intersection which are installed during spring, summer and fall, and report back to Council.

Carried.

(9.7) Consideration of a Closed Meeting

Resolution #2017-045

Moved By: Don Richardson

Seconded By: Russell Becker

That Council move into a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately at 6:59 p.m. to deal with:

- a) labour relations or employee negotiations;
 - i) Fire Chief/CEMC Position

Carried.

MOTION TO RETURN TO OPEN SESSION

Resolution #2017-046

Moved By: Ryan Jeffers

Seconded By: Don Richardson

That Council resumes the portion of the meeting open to the public at 7:12 p.m.

Carried.

(9.8) Fire Board Recommendation

Resolution #2017-047

Moved By: Ryan Jeffers

Seconded By: Russell Becker

That Council for the Village of Sundridge supports the recommendation from the Sundridge-Strong Fire Department Management Board regarding the Fire Chief/CEMC recruitment; and

That the Clerk Administrator so advise the Board.

Carried.

(9.9) Royal Canadian Legion, Sundridge Branch – Request for Tax Relief

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Council approve tax relief for the Royal Canadian Legion – Sundridge Branch, equal to the municipal portion of the levy with tax relief to commence on January 1, 2017; and

That tax relief take the form of a rebate following full payment of 2017 taxes; and

That prior to application of tax relief for the 2017 tax year, the Legion be requested to submit a written request to the Treasurer for same, which includes the reason for the request as well as the contact names, addresses and phone numbers of the Legion Executive; and

That tax relief beyond 2017 be considered by Council following the establishment of a Tax Relief Program for the Sundridge Legion as will be outlined in the release of the *Final Report – Tax Relief for Sundridge Legion* later in 2017; and

That the Clerk Administrator so advise the Legion of this decision.

MOTION TO TABLE

Resolution #2017-048

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Item 9.9 be tabled.

Carried.

Deputy Mayor Jeffers assumed the Chair

6.(C.1)S2017-002 - Community Hub Consultation Summary

Original Recommendation

That Council receive the Community Hub Consultation Summary described in Staff Report S2017-002 dated February 8, 2017; and

That the information contained in the summary, as compiled from the January 21, 2017 public consultation and surveys, be used to determine whether or not Council should move forward with a Sundridge Community Hub.

Resolution #2017-049

Moved By: Lyle Hall
Seconded By: Don Richardson

That Council receive the Community Hub Consultation Summary described in Staff Report S2017-002 dated February 8, 2017; and

That the information contained in the summary, as compiled from the January 21, 2017 public consultation and surveys, be used to determine whether or not Council should move forward with a Sundridge Community Hub; and

That Council intends to move forward with investigation into the hub using municipal resources and associated costs.

A Recorded Vote was requested by Lyle Hall. Voting commences with the requested and moves alphabetically from the requester through the list of members.

	<u>Yea</u>	<u>Nay</u>
Hall, Lyle	X	
Jeffers, Ryan		X
Richardson, Don		X
Becker, Russell		X

Defeated.

Mayor Hall resumed the Chair.

10) RISE FROM COMMITTEE OF THE WHOLE REPORT

Resolution #2017-050

Moved By: Don Richardson
Seconded By: Russell Becker

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2017-051

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That Council adopts the Committee of the Whole recommendations on February 8, 2017 as resolutions of Council.

Carried.

COUNCIL ANNOUNCEMENTS

Lyle Hall

- At last CAEDA meeting, Carole Mantha, NDM suggested that the BR & E was strong justification for an application to the new RED fund;
- Skye Buchanan is the new recording secretary for CAEDA;
- Lyle will forward information to staff about a new grant for tree-planting with tight submission timelines. Funding could be used to assist our commitment to the Horticultural Society for tree-planting;
- The arena is looking for a municipal vehicle to be used by the arena manager for occasional use;
- Lakeland Holdings is looking to hold a Connecting Fibre meeting next week;

Russell Becker

- Fundraiser for Dante – Feb 18th at Legion \$10 per ticket – silent auction – family friendly;
- First meeting of Rec Ad Hoc committee to plan one significant event in June of 2018 was well attended and well represented.

Ryan Jeffers

- Family Day activities are planned for Sunday, Feb 19th from 1 – 4. Assistance with set-up and take down is needed. Council members are asked to assist during event as Ryan has another commitment, but will be available for take-down. Lyle Hall and Chris Ellis to judge the craft exhibit.

Jason Newman

- N/A

Don Richardson

- Contrary to reports, snowmobile traffic in town appears to be up which is good for business;
- Don sought Council input on possibility of our requesting municipal support to lobby the province to require mandatory drug testing by welfare recipients. Council will not proceed.

12) INTRODUCTION OF FUTURE MOTIONS

Deputy Mayor Jeffers will introduce a motion on February 22, 2017 asking staff to review provisions in the municipal parking by-law.

Councillor Becker will introduce a motion on February 22, 2017 requesting support for a funding application to the Rural Economic Development Fund (RED) to purchase an illuminated sign for the Village.

13) CONFIRMING BY-LAW

Resolution #2017-052

Moved By: Don Richardson
Seconded By: Russell Becker

That By-law No. 2017-007, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of February 8, 2017, be adopted.
Carried.

14) ADJOURNMENT

Resolution #2017-053

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That we do now adjourn at 8:48 p.m. until the Council meeting on Wednesday, February 22, 2017, or at the call of the Mayor.
Carried.

Lyle Hall, Mayor

Karen Fraser, Clerk Administrator