

Regular Meeting of the Village of Sundridge Council

**Wednesday, March 8, 2017 – 6:00 p.m.
Village of Sundridge Council Chambers**

MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Russell Becker, Jason Newman and Don Richardson

STAFF PRESENT: Karen Fraser, Clerk Administrator
Al Raney, Village Superintendent (6:00 pm to 6:50 pm)

1) CALL TO ORDER

The meeting was call to order at 6:00 p.m.

2) APPROVAL OF AGENDA

Resolution #2017-068

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That the agenda for Wednesday, March 8, 2017 be approved, as amended, to add Item 9.10 (By-law to appoint an Acting Deputy Treasurer; to move Item 6(C.2) into Committee of the Whole to consider a revised recommendation; and to re-order Items so that Item 9.9 falls immediately after Item 5.1 so that off-duty staff may participate.

Carried.

3) DECLARATION OF PECUNIARY INTEREST

Jason Newman declared a conflict with Items 9.3 and 9.7 due to his involvement with the Sundridge-Strong Fire Department.

4) PRESENTATIONS

None.

5) DEPUTATIONS

(5.1) John Carney – Harvest Street Dance

Resolution #2017-069

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the deputation by John Carney regarding a Harvest Street Dance, be received with thanks; and

That a draft plan be submitted by John as soon as possible.
Carried.

(9.9) John Street Construction Project Update

[Item 9.9 was re-ordered to follow Item 5.1]

Resolution #2017-070

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That the Correspondence from the Clerk Administrator dated March 8, 2017, re John Street Construction Project Update, be received.
Carried.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

A) APPROVAL OF PREVIOUS COUNCIL MINUTES

(A.1) Regular Council Meeting – February 22, 2017

Resolution #2017-071.01

Recommendation

That the minutes of the Regular Council meeting dated February 22, 2017, be adopted as printed.

(A.2) Closed Session Meeting – February 22, 2017

Resolution #2017-071.02

Recommendation

That the minutes of the Closed Session meeting dated February 22, 2017, be adopted as printed.

B) COMMITTEE & BOARD MINUTES

(B.1) Sundridge-Strong Union Public Library Board – February 16, 2017
Resolution #2017-071.03

Recommendation

That the minutes of the Sundridge-Strong Union Public Library Board meeting dated February 16, 2017, be received.

- (B.2) Sundridge and District Medical Centre – February 21, 2017

Resolution #2017-071.04

Recommendation

That the minutes of the Sundridge and District Medical Centre meeting dated February 21, 2017, be received.

- (B.3) Sundridge-Strong Fire Department Management Board – February 21, 2017

Resolution #2017-071.05

Recommendation

That the minutes of the Sundridge-Strong Fire Department Management Board meeting dated February 21, 2017, be received.

- (B.4) Town of Parry Sound EMS – February 23, 2017

Resolution #2017-071.06

Recommendation

That the minutes of the Parry Sound EMS Advisory Committee meeting dated February 23, 2017, be received.

[Final Report: Unit Hour Utilization (UHU) Analysis of Parry Sound Ambulance Service is available in Clerk Services]

- (B.5) Central Almaguin Planning Board – January 18, 2017**

[Item B.5 was moved into Committee of the Whole]

- (B.6) Sundridge-Strong Fire Department Management Board – March 1, 2017

Resolution #2017-071.07

Recommendation

That the minutes of the Sundridge-Strong Fire Department Management Board meeting dated March 1, 2017, be received.

- (B.7) Sundridge, Strong, Joly Arena and Hall Operating Committee – March 1, 2017

Resolution #2017-071.08

Recommendation

That the minutes of the Sundridge, Strong, Joly Arena and Hall Operating Committee meeting dated March 1, 2017, be received.

C) STAFF REPORTS

(C.1) S-2017-003 – Hazardous Waste Information Network

Resolution #2017-071.09

Recommendation

That the information contained in Staff Report S2017-003, dated March 8, 2017, regarding Hazardous Waste Information Network (HWIN) update, be received.

(C.2) S2017-006 – Community Room Bookings

[Item 6(C.2) was moved into Committee of the Whole]

(C.3) S2017-007 – Seniors Fitness Classes

Resolution #2017-071.10

Recommendation

That in response to a request to investigate LHIN-funded fitness classes for seniors in Sundridge; and

That recognizing the importance of keeping seniors active in the community, yet understanding the current limitations on resources and facility to operate such a program at this time, Council opts to post-pone the request until such time as recreation programming resources may be available to operate such a program.

D) BY-LAWS

(D.1) By-law No. 2017-009 – Tax Exemption for Royal Canadian Legion

Resolution #2017-071.11

Recommendation

That By-law No. 2017-009, being a by-law to provide a Tax Exemption for the Royal Canadian Legion Branch 467, Sundridge, for the 2017 taxation year, be adopted.

(D.2) By-law No. 2017-010 – To appoint a Weed Inspector

Resolution #2017-071.12

Recommendation

That By-law No. 2017-010, being a by-law to appoint James Mahoney as Weed Inspector for the purpose of enforcement of the *Weed Control Act*, R.S.O.1990, Chapter W.5 be adopted.

E) CORRESPONDENCE

Correspondence from Staff

(E.1) Follow Up List – March 3, 2017

Resolution #2017-071.13

Recommendation

That the *Staff Follow Up and Report to Council 2016* list, dated March 3, 2017, be received.

Inter-Governmental Correspondence

None.

Board and Agency Correspondence

None.

Other Correspondence

(E.2) Communities in Bloom – Celebrate Canada's 150th Anniversary

Resolution #2017-071.14

Recommendation

That the correspondence from Communities in Bloom Ontario, received on February 22, 2017 re showcase your community by participating in the Communities in Bloom Program, be received.

(E.3) Motorized Snow Vehicles Focused Patrols

Resolution #2017-071.15

Recommendation

That the correspondence from Acting Detachment Commander Terry Foreshow, Almaguin Highlands OPP, dated March 2, 2017, re Motorized Snow Vehicles Focused Patrols, be received.

Resolutions of Support

(E.4) Township of McNab/Braeside – Mandatory Septic Pumping

Resolution #2017-071.16

Recommendation

WHEREAS the MMAH has proposed a change to the Building Code, B-08-09-03, requiring mandatory five-year septic tank pump out and records retention by the owner;

AND WHEREAS that same change requires Municipalities to administer and enforce this change;

AND WHEREAS the change document fails to identify the administrative costs to Municipalities;

AND WHEREAS the change document fails to identify any transfer of Provincial funding to offset these additional downloaded costs;

AND WHEREAS the majority of homeowners pump out their septic tanks on a regular basis whether regulated to or not;

AND WHEREAS there are many more important issues on which to spend taxpayer's money than "enhancing" maintenance on existing functioning systems;

AND WHEREAS adequate legislation already exists to correct malfunctioning systems;

THEREFORE, BE IT RESOLVED THAT Council of the Village of Sundridge support the Township of McNab/Braeside in their encouragement of the Ministry of Municipal Affairs and Housing to take our concerns very seriously with regards to the proposed change to the Building Code B-08-09-03 and to ask that this proposed change be rescinded.

F) CONSIDERATION OF A CLOSED SESSION

(F.1) Resolution to hold a closed meeting.

Resolution #2017-071.17

Recommendation

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - Ongoing Employee Matter
- b) Labour relations or employee negotiations;
 - Clerk Administrator Evaluation

[This concludes the list of Consent Items on the Agenda for March 8, 2017]

7) APPROVAL OF CONSENT ITEMS

Resolution #2017-071

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That Items listed as Consent Items for March 8, 2017 and the recommendations contained therein be adopted as Resolutions of Council **except that Items 6(B.5) and 6(C.2)** be referred to Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2017-072

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That Council resolve into Committee of the Whole.

Carried.

9) COMMITTEE OF THE WHOLE

Deputy Mayor Jeffers will assume the Chair

(9.1) Recreation Committee Review

[This Item was introduced by Mayor Hall at the February 22, 2017 meeting]

Resolution #2017-073

Moved By: Lyle Hall
Seconded By: Russell Becker

That Council requests that large celebration items be removed from the Recreation Committee responsibilities and undertaken as special events with responsibility and costs to be shared equally between the member municipalities.

Defeated.

Mayor Hall will resume the Chair

(9.2) Year-End Transfers – Administrative Wages

Resolution #2017-074

Moved By: Russell Becker
Seconded By: Don Richardson

That Council authorizes the transfer from 2016 General Government Retirement Gratuity Reserve in the amount of \$24,883 and the transfer from 2016 General Government Reserve in the amount of \$88,756 to off-set 2016 Administrative wages.
Carried.

(9.3) Year-End Transfers – Fire Department Wages

Resolution #2017-075

Moved By: Don Richardson
Seconded By: Russell Becker

That Council authorizes the transfer from 2016 Fire Department Retirement Gratuity Reserve in the amount of \$5,760 to off-set 2016 Fire Department wages.
Carried.

(9.4) New Medical Centre Cost Scenarios

Original Recommendation

That the cost scenarios provided by the Sundridge and District Medical Centre Committee be received; and

That Council supports the pursuit of a Medical Centre by the Sundridge and District Medical Centre Committee and requests that the Committee provide regular updates on progress.

Resolution #2017-076

Moved By: Ryan Jeffers
Seconded By: Russell Becker

That the cost scenarios provided by the Sundridge and District Medical Centre Committee be received.
Carried.

(9.5) Review of Sewer Charges - 10356 Hwy 124

Original Recommendation

That the correspondence regarding property at 10356 Hwy 124 be received, and

That staff be requested to investigate options for assistance and report back to Council by March 22, 2017.

Resolution #2017-077

Moved By: Ryan Jeffers
Seconded By: Russell Becker

That the correspondence regarding property at 10356 Hwy 124 be received, and

That Council denies the request.

Carried.

(9.6) Lakeland Energy – Fibre Optic Project

Original Recommendation

That the correspondence from Chris Litschko, CEO, Lakeland Holding Ltd., dated March 2, 2017, re Fibre Optic Project – Connect to Innovate, be received; and

That Council enthusiastically supports the project; and

That staff be directed to respond to the CTI Program using the template support letter provided which lists the following eligible anchor points on the proposed trunk line:

- Service Ontario – Government Facility
- Sundridge – Strong Arena and Hall – Government Facility
- Royal Canadian Legion – Community Service Organization
- Canada Post – Federal Government Facility
- Sundridge-Strong Fire Hall – Government Facility
- Sundridge Centennial School – Public School

Resolution #2017-078

Moved By: Russell Becker
Seconded By: Don Richardson

That the correspondence from Chris Litschko, CEO, Lakeland Holding Ltd., dated March 2, 2017, re Fibre Optic Project – Connect to Innovate, be received; and

That Council enthusiastically supports the project; and

That staff be directed to respond to the CTI Program using the template support letter provided which lists the following eligible anchor points on the proposed trunk line:

- Service Ontario – Government Facility
- Sundridge – Strong Arena and Hall – Government Facility
- Royal Canadian Legion – Community Service Organization
- Canada Post – Federal Government Facility

- Sundridge-Strong Fire Hall – Government Facility
- Sundridge Centennial School – Public School
- Sundridge and District Medical Centre – Medical Facility
- Bernard Manor (DSSAB) – Government Housing Facility
- Lions Hall – Community Service Organization
- Employment North – Non Profit Community Organization
- Hands Family Help Network – Community Help Organization
- Almaguin Highlands Community Living – Non Profit Community Organization
- Sundridge Community Centre, Library and Municipal Office

Carried.

(9.7) Joint Fire Board – Amended Agreement

[A verbal summary of the amendments was provided by Staff at the meeting]

Resolution #2017-079

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the draft revisions to the Agreement for Joint Management and Operation of a Fire Department, be received; and

That Council consider the proposed amendments and provide comment at the March 22, 2017 regular Council meeting.

Carried.

(9.8) Near North District School Board – Facility Rental

[Cross Reference Item 6(C.2) Staff Report S2017-006]

Resolution #2017-080

Moved By: Russell Becker
Seconded By: Jason Newman

That the Community Centre Rental Request Form from the Near North District School Board received on February 24, 2017, be received; and

That rental be approved subject to the rental requirements laid out in staff report S2017-006.

Carried.

(9.9) John Street Construction Project Update

[Item 9.9 was re-ordered to follow Item 5.1]

(9.10) By-law No. 2017-012 – To appoint an Acting Deputy Treasurer

Resolution #2017-081

Moved By: Don Richardson
Seconded By: Jason Newman

That By-law No. 2017-012, being a by-law to appoint Karen Fraser as Acting Deputy Treasurer, be adopted.

Carried.

[The following Items have been moved from the Consent List into Committee of the Whole]

Deputy Mayor Jeffers will assume the Chair

(B.5) Central Almaguin Planning Board – January 18, 2017

Original Recommendation

That the minutes of the Central Almaguin Planning Board meeting dated January 18, 2017, be received.

Resolution 2017-082

Moved By: Lyle Hall
Seconded By: Don Richardson

That the minutes of the Central Almaguin Planning Board meeting dated January 18, 2017, be received; and

That the Planning Board Secretary-Treasurer be invited to a future Council meeting to discuss the re-investment of the \$121,876.75 GIC, recently renewed.

Carried.

Mayor Hall will resume the Chair

(C.2) S2017-006 – Community Room Bookings

[Report to be provided on Wednesday, March 8, 2017]

Original Recommendation

That Council supports the transition of the Council Chambers to the Community Centre on a permanent basis to better conduct municipal business; and

That Council directs staff to prepare a Community Centre Rental Policy, as referenced in Staff Report S2017-006, dated March 8, 2017, with all future rentals being subject to the policy, except that use by the Early Years Program on Thursday mornings from 9:00

a.m. to 12:00 noon be permitted to continue until May 31, 2017; and

That the long-term use by the MTO once monthly and Drive Test once weekly, will continue as currently arranged; and

That any “in-progress” requests be considered by Council on a case-by-case basis, being subject to submission of an application form, payment of applicable fees, appropriate staffing, and proof of \$2,000,000 liability insurance.

[Original recommendation was revised by Staff with release of Staff Report #2017-006 on March 8, 2017]

Resolution #2017-083

Moved By: Jason Newman
Seconded By: Ryan Jeffers

That Council supports the transition of the Council Chambers to the Community Room on a permanent basis to more efficiently conduct municipal business; and

That Council directs staff to prepare a Community Room Rental Policy for Council’s review by the end of June, 2017, as referenced in Staff Report S2017-006, dated March 8, 2017; and

That a moratorium on Community Room Rentals be imposed immediately until the adoption of a Community Room Rental Policy, except that use by the Early Years Program on Thursday mornings from 9:00 a.m. to 12:00 noon be permitted to continue until June 30, 2017; and

That the long-term use by the MTO once monthly and Drive Test once weekly, be permitted to continue as currently arranged; and

That any “in-progress” requests be considered by Council on a case-by-case basis, being subject to submission of a complete application form, payment of applicable fees, availability of appropriate staffing, and proof of \$2,000,000 liability insurance.

Carried.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2017-084

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2017-085

Moved By: Russell Becker

Seconded By: Jason Newman

That Council adopts the Committee of the Whole recommendations on March 8, 2017 as resolutions of Council.

Carried.

12) ANNOUNCEMENTS

Lyle Hall

- Met with MPP Norm Miller at the OGRA conference – Mr. Miller will assist with road funding inquiries and is excited about Lakeland's fibre initiative
- Attended question period as Mr. Miller's guest
- Is interested in upcoming AMO conference – hopeful for a delegation with Minister(s)

Russell Becker

- Sunflower Festival meetings going well – good group
- Adding a dog show event to the upcoming festival - ACME Pet Supplies to support
- Tomorrow is TRI meeting @ 8:00 p.m.

Ryan Jeffers

- 1st Saturday in June – volunteer event coming soon
- youth/adult group awards
- start thinking about recipients

Jason Newman

- Nothing at this time

Don Richardson

- Would like to assist with tender for generator (natural gas)

Staff (Clerk Administrator)

- Tax billing going out soon
- Looking to set early May as next Tri/Bi Council date – Sundridge to host
- Remember to submit time sheets on time
- Vacation March 10-19, 2017 – Deputy Clerk will assume duties

13) INTRODUCTION OF FUTURE MOTIONS

Mayor Lyle Hall will introduce a motion on March 22, 2017 requesting that Staff investigate a fair basis for cost sharing with Strong Township regarding the Sundridge-Strong Fire Department and the actual legal status of the building and land ownership.

14) CONFIRMING BY-LAW

Resolution #2017-086

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That By-law No. 2017-011, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of March 8, 2017, be adopted.
Carried.

15) ADJOURNMENT

Resolution #2017-087

Moved By: Don Richardson
Seconded By: Russell Becker

That we do now adjourn at 8:42 p.m. until the Council meeting on Wednesday, March 22, 2017, or at the call of the Mayor.
Carried.

Lyle Hall, Mayor

Karen Fraser, Clerk Administrator