

Regular Meeting of the Village of Sundridge Council

**Wednesday, September 13, 2017 – 6:00 p.m.
Village of Sundridge Council Chambers**

MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Jason Newman, Russell Becker and Don Richardson.

STAFF PRESENT: Karen Fraser, Clerk Administrator; Estelle Moynes, Treasurer/Tax Collector; Al Raney, Village Superintendent; Nancy Austin, Deputy Clerk.

1) CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2) APPROVAL OF AGENDA

Resolution #2017-020

Moved By: Ryan Jeffers
Seconded By: Russell Becker

That the agenda for Wednesday, September 13, 2017 be approved as amended to add Item 9.6 – Rental of Community Centre on Friday, September 19, 2017 at 5:30 and to waive notice requirements for introduction of a motion, pursuant to Section 22 of the Village of Sundridge Procedural By-law No. 2014-061.

Carried.

3) DECLARATION OF PECUNIARY INTEREST

Councillor Jason Newman declared pecuniary interest in relation to Item 9.4, RFP-2017A – FD - Fire Department, due to his involvement with the Sundridge-Strong Fire Department. He did not participate in discussion or vote on the matter.

4) PRESENTATIONS

None.

5) DELEGATIONS

A) Public & Consultants

(A.1) Almaguin Highlands OPP – 2016, 2017 Stats and Action Plan

[Refer to Items 6(E.6) and 6(E.7)]

Staff Sergeant Stacey Whaley provided an overview of the 2017-2019 Action Plan (copy to be provided at a future date). There has been no significant change in the focus since inception, with key areas being crime prevention, offender management, and highway patrol. Officers have been engaging in service improvements for calls involving mental health issues through collaboration with local mental health organizations. Clearance rates for crimes in our catchment area are higher than the provincial average.

Resolution #2017-021

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That the delegation by Staff Sergeant Stacey Whaley, Almaguin Highlands O.P.P., regarding 2016 Statistics, 2017 Year to Date Results and the Current Action Plan, be received with thanks.

Carried.

(A.2) Habitat for Humanity

[This Item is deferred to a future meeting pending confirmation by Delegates]

B) Staff

None.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

A) APPROVAL OF PREVIOUS COUNCIL MINUTES

(A.1) Regular Council Meeting – August 16, 2017

Resolution 2017-022.01

Recommendation

That the minutes of the Regular Council meeting dated August 16, 2017, be adopted as printed.

(A.2) Closed Session Meeting – August 16, 2017

Resolution 2017-022.02

Recommendation

That the minutes of the Closed Session meeting dated August 16, 2017, be adopted as printed.

B) COMMITTEE & BOARD MINUTES

- (B.1) Central Almaguin Economic Development Association – August 16, 2017

Resolution 2017-022.03

Recommendation

That the minutes of the CAEDA meeting dated August 16, 2017, be received.

- (B.2) Central Almaguin Planning Board – August 16, 2017

Resolution 2017-022.04

Recommendation

That the minutes of the Central Almaguin Planning Board meeting dated August 16, 2017, be received.

- (B.3) Sundridge, Strong, Joly Arena & Hall – August 21, 2017

Resolution 2017-022.05

Recommendation

That the minutes of the Sundridge, Strong, Joly Arena and Hall meeting dated August 21, 2017, be received.

C) STAFF REPORTS

- (C.1) Staff Report S2017-014 – Health Unit Flu Clinic 2017

Resolution 2017-022.06

Recommendation

The Council authorize an exception to the moratorium on the rental of the facilities and permit the North Bay Parry Sound District Health Unit to hold a Flu Immunization Clinic on November 20, 2017 from 4pm to 6pm in the Village of Sundridge Community Room, at no cost.

- (C.2) Staff Report S2017-015 – Accessible Play Equipment

[Item 6(C2) was moved into Committee of the Whole]

- (C.3) Staff Report S2017-016 – Award of RFP for Contract # 2981 John Street Reconstruction

Resolution 2017-022.07

Recommendation

That Council of the Corporation of the Village of Sundridge accepts the submission from Fowler Construction Company Limited in the amount of \$1,186,052.82 + HST for the John Street Reconstruction project; and

That staff be directed to proceed with the construction project as outlined in Staff Report S2017-016, dated September 13, 2017.

- (C.4) Staff Report S2017-017 - Project Proposal Submission for OCIF Top-up Application Funding.

Resolution 2017-022.08

Recommendation

That council direct staff to submit the Main Street Road Rehabilitation Project Proposal, including drainage, as outlined in Staff Report S2017-017, dated September 13, 2017, to the Ontario Community Infrastructure Fund (OCIF) Top-up Application Funding; and

That \$214,172.54, representing the municipality's share of the project cost be included in the 2018 budget under Roads Capital Projects.

- (C.5) Staff Report S2017-018 – Erven Request to Install a Drilled Well

Resolution 2017-022.09

Recommendation

That Council supports the request by Lawrence and Penny Erven to install a drilled well over the municipal easement registered on Parts 1, 2, 3, 4, and 5 on RP 42R-19907; and

That the property owners are encouraged to seek any additional approvals that may be required from other agencies and organizations prior to commencing any work.

- (C.6.) Memo – Planning Volunteer Attendance at NE Planning Workshop

Resolution 2017-022.10

Recommendation

That the correspondence from the Clerk Administrator re Planning Volunteer Attendance at NE Planning Workshop, dated September 13, 2017, be received.

D) BY-LAWS

None.

E) CORRESPONDENCE

Correspondence from Staff

(E.1) Follow Up List – September 13, 2017

Resolution 2017-022.11

Recommendation

That the *Staff Follow Up and Report to Council 2017* list, for the September 13, 2017 Council Meeting be received.

(E.2) Memo – Office Closure for Staff Training

Resolution 2017-022.12

Recommendation

That the correspondence from the Clerk Administrator re Office closure on October 18, 2017 for staff training, dated September 13, 2017, be received.

Inter-Governmental Correspondence

(E.3) JBC Monthly Update – August, 2017

Resolution 2017-022.13

Recommendation

That the correspondence from the Joint Building Committee re: Annual Permit Summary for period ending August 31, 2017, be received.

(E.4) Patrick Brown MPP – Ontario PC Government Reform

Resolution 2017-022.14

Recommendation

That the correspondence from Patrick Brown, MPP Simcoe North and Leader of the Opposition, re Ontario PC government Reform to Ontario's Joint and Several Liability, dated August 18, 2017, be received.

Board and Agency Correspondence

(E.5) Association of Municipalities of Ontario – Waste-Free Ontario Act Update

Resolution 2017-022.15

Recommendation

That the correspondence from the AMO dated August 29, 2017 re Waste-Free Ontario Act: What it Means for Current and Future Waste Diversion Programs in Your Municipality, be received.

Other Correspondence

(E.6) Police Services Board – Calls for Service for Q1 2017

Resolution 2017-022.16

Recommendation

That the correspondence from the Almaguin Highlands OPP dated April 18, 2017 re Q1 2017 Calls for Service, be received.

(E.7) Police Services Board – Calls for Service for Q2 2017

Resolution 2017-022.17

Recommendation

That the correspondence from the Almaguin Highlands OPP dated July 31, 2017 re Q2 2017 Calls for Service, be received.

(E.8) NNEEC Grand Opening

Resolution 2017-022.18

Recommendation

That the correspondence from the Near North Enviro Education Centre dated September 6, 2017 re Grand Opening and Dinner, be received.

(E.9) NeORA Conference

Resolution 2017-022.19

Recommendation

That the correspondence from the Northeastern Ontario Recreation Association re 2017 Conference and Trade Show in Temiskaming Shores, be received.

(E.10) Ontario Clean Water Agency

Resolution 2017-022.20

Recommendation

That the correspondence from OCWA re Security Assessment at the Sundridge Wastewater Treatment Plant, dated September 1, 2017, be received.

Resolutions of Support

None.

F) CONSIDERATION OF A CLOSED SESSION

None.

[This concludes the list of Consent Items on the Agenda for September 13, 2017]

7) APPROVAL OF CONSENT ITEMS

Resolution #2017-022

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That Items listed as Consent Items for September 13, 2017 and the recommendations contained therein be adopted as Resolutions of Council except that Item 6(C.2) be moved into Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2017-023

Moved By: Russell Becker
Seconded By: Don Richardson

That Council resolve into Committee of the Whole.

Carried.

9) COMMITTEE OF THE WHOLE

Deputy Mayor Jeffers will assume the Chair

(9.1) Control of Lake Bernard Water Levels

[This motion was introduced by Lyle Hall on August 16, 2017 and is related to Township of Strong Resolution R2017-180, July 25, 2017]

Resolution #2017-024

Moved By: Lyle Hall
Seconded By: Jason Newman

Whereas the Village of Sundridge and the Township of Strong both surround Lake Bernard and their residents share 100% of the effect of water level fluctuations that effect the Lake Bernard shorelines; and

Whereas the Village of Sundridge and The Township of Strong have been contacted by individual property owners and The Lake Bernard Property Owners Association regarding the loss of property due to high water levels, storm damage in the summer season and ice damage during spring run-off and changing storm patterns, that may or may not be due to climate change; and

Whereas the shoreline damage is also responsible for shore runoff that is, at least partially, responsible for the recent appearance of Blue-Green Algae in Lake Bernard; and

Whereas in an area that is dependent on the Lake for economic activity, especially tourism, the recent shut-down of Lake activities by the Ministry of Health on the Labour Day weekend because of Blue-Green Algae caused stress and suffering for local businesses as well as property owners; and

Whereas the appearance of the algae has been responsible for at least three cases of blue-green algae poisoning in pets resulting in a warning to pet owners from the local Verzijlenberg Veterinary Hospital and anecdotal references to human related health issues have also been reported; and

Whereas the Ministry of Natural Resources and Forestry is responsible for the Lake Bernard water levels but because the lake is the headwater of the Magnetawan Watershed, it is usually the last lake for the MNRF to mitigate water levels in storm events or unusual occurrences; and

As the Municipalities most affected by water level changes and tardy dam adjustments, the Village of Sundridge and the Township of Strong would like to assist the MNRF with manpower to adjust the dam control levels on a more timely basis with adjustments being made only when requested and to the specifications directed by MNRF and understanding that such activity would not infer divestment of dam ownership to the municipalities.

Now therefore, be it resolved that the Village of Sundridge Council hereby forward our concerns to our MPP Hon. Norm Miller, for presentation to Hon. Kathryn McGarry, Minister of Natural Resources and Forestry and Hon. Chris Ballard Minister of Environment and Climate Change.

Carried.

(9.2) Adjustment of Water Level Control Ranges on Lake Bernard

[This motion was introduced by Lyle Hall on August 16, 2017 and is related to Township of Strong Resolution R2017-180, July 25, 2017]

Resolution #2017-025

Moved By: Lyle Hall
Seconded By: Jason Newman

Whereas the Village of Sundridge and the Township of Strong both surround Lake Bernard and their residents share 100% of the effect of water level fluctuations that effect the Lake Bernard shorelines; and

Whereas the Village of Sundridge and The Township of Strong have been contacted by individual property owners and The Lake Bernard Property Owners Association regarding the loss of property due to high water levels, storm damage in the summer season and ice damage during spring run-off and changing storm patterns, that may or may not be due to climate change; and

Whereas the shoreline damage is also responsible for shore runoff that is, at least partially, responsible for the recent appearance of Blue-Green Algae in Lake Bernard; and

Whereas in an area that is dependent on the Lake for economic activity, especially tourism, the recent shut-down of Lake activities by the Ministry of Health on the Labour Day weekend because of Blue-Green Algae caused stress and suffering for local businesses as well as property owners; and

Whereas the appearance of the algae has been responsible for at least three cases of blue-green algae poisoning in pets resulting in a warning to pet owners from the local Verzijlenberg Veterinary Hospital and anecdotal references to human related health issues have also been reported; and

Whereas the Ministry of Natural Resources and Forestry is responsible for Lake Bernard water levels; and

Whereas the older water level control limits are judged by local residents to have been partially responsible for the shore damage experienced in recent years; and

Whereas it is also of note that, because the lake is the headwater of the Magnetawan Watershed, there would be no upstream effect to any changes that are made to the Lake Bernard control levels;

Now therefore, be it resolved that the Village of Sundridge Council respectfully requests, in agreement with the Township of Strong, that the Ministry of Natural Resources and Forestry reconsider the maximum upper water level limit for operations on Lake Bernard to a summer operating level of 329.35 m to as low as 329.30 m and the winter levels with a drawdown to 329.00 m to as low as 328.90 m with the following provisions:

- That water levels exceeding 329.40 m should be avoided to prevent excess erosion
- That Fall/Winter drawdown should begin in early September
- That Spring filling of the lake should be gradual, beginning when the ice is thin and black; and

Be it further resolved that the Village of Sundridge Council hereby forward our concerns to our MPP Hon. Norm Miller, for presentation to Hon. Kathryn McGarry, Minister of Natural Resources and Forestry and Hon. Chris Ballard Minister of Environment and Climate Change.

Carried.

Mayor Hall will resume the Chair

(9.3) Strong Cemetery Board – Request for Additional Funds

Resolution #2017-026

Moved By: Don Richardson
Seconded By: Jason Newman

That the correspondence from Arnold Hall re: request for additional funds, be received;
and

That Council supports the request for additional funds in the amount of \$1500.00 and
authorize the Clerk and Treasurer to sign a cheque for the same.

Carried.

(9.4) RFP-2017A – FD - Fire Department

Moved By: Russell Becker
Seconded By: Don Richardson

That Council receives Fire Board Resolution #2017-038F re Staff Report FB2017-001,
dated September 6, 2017 re RFP-2017A – FD; and

That Council approves an increase in the 2017 Fire Budget to purchase auto
extrication equipment from Code 4, in the amount of \$42,923.05 including HST with
the Village of Sundridge's share being \$21,461.53 including HST.

Motion to Amend

Resolution #2017-027

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That Item 9.4 be amended as follows:

Replace: **“an increase in the 2017 Fire Budget to purchase”** with **“the purchase
of”** in paragraph 2; and

Add: **“That the required funds will be provided from the 2017 Fire Department
budget through the re-allocation of funds currently identified for SCBA's,
therefore requiring no additional budgetary approval.”** as paragraph 3.

Carried.

Amended Motion

Resolution #2017-028

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That Council receives Fire Board Resolution #2017-038F re Staff Report FB2017-001, dated September 6, 2017 re RFP-2017A – FD; and

That Council approves the purchase of auto extrication equipment from Code 4, in the amount of \$42,923.05 including HST with the Village of Sundridge's share being \$21,461.53 including HST; and

That the required funds will be provided from the 2017 Fire Department budget through the re-allocation of funds currently identified for SCBA's, therefore requiring no additional budgetary approval.

Carried.

6(C.2) Staff Report S2017-015 – Accessible Play Equipment

[Item 6(C.2) was moved from the Consent List.]

Resolution #2017-029

Moved By: Russell Becker
Seconded By: Jason Newman

The Council proceed with a joint venture with the Township of Strong to purchase and install an Accessible and Inclusive play structure as referenced in Staff Report S2017-015 along with a request to collect an annual fee from the Township of Strong for ongoing maintenance and inspection costs; and

That Council supports the quote from BlueImp Recreational Products of Canada in the amount of \$40,027.99 with the Village of Sundridge's share being \$18,378.32 and has been included in the Village of Sundridge's 2017 Budget.

Carried.

(9.5) 2017 Budget

[The Clerk Administrator provided a brief overview of 2017 initiatives prior to consideration of the Motion]

Resolution #2017-030

Moved By: Russell Becker
Seconded By: Don Richardson

That Council adopts the 2017 budget, as presented in the amount of \$4,437.805.00.
Carried.

(9.6) Notice of Motion - Rental of Community Centre

*[Notwithstanding resolution to amend the agenda, this Item was erroneously omitted from inclusion on the September 13, 2017 agenda as a **Notice of Motion to be introduced by Mayor Lyle Hall**. Subsequently Council's consideration of the matter was not possible prior to the requested date. Mayor Hall has requested that the Item not be placed on a future agenda as a Notice of Motion.]*

Recommendation

That Council consider an exemption from its moratorium on rental of the Community Centre to permit a booking on Friday, September 19, 2017 at 5:30; and

That notice requirements for introduction of a motion, pursuant to Section 22 of the Village of Sundridge Procedural By-law No. 2014-061, be waived.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2017-031

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.
Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2017-032

Moved By: Don Richardson
Seconded By: Russell Becker

That Council adopts the Committee of the Whole recommendations on September 13, 2017 as resolutions of Council.
Carried.

12) ANNOUNCEMENTS

Lyle Hall

- Invitations to the Grand Opening events at the Near North Enviro Education Centre are forthcoming for members of Council;
- ROMA conference in January of 2018, members should consider attendance and delegation requests.

Russell Becker

- Nothing at this time.

Ryan Jeffers

- Thank you to staff for work on the 2017 budget. Council should feel confident in effectively moving forward.

Jason Newman

- Nothing at this time.

Don Richardson

- Discussed replacement of Lucy Maude Montgomery bench and installation of security cameras, both of which will be introduced as future motions.

Karen Fraser (Clerk Administrator)

- Staff have started a “casual Friday” initiative and will be permitted to dress less formally including jeans;
- Staff will be participating in significant training during September and October to enhance our roles and responsibilities.

13) INTRODUCTION OF FUTURE MOTIONS

Councillor Richardson will introduce a motion on September 27, 2017 requesting staff to explore options for repair or replacement of the Lucy Maude Montgomery bench which was damaged.

Councillor Richardson will introduce a motion on September 27, 2017 requesting staff to investigate security cameras in the downtown area to deter vandalism and property loss.

14) CONFIRMING BY-LAW

Resolution #2017-033

Moved By: Ryan Jeffers
Seconded By: Russell Becker

That By-law No. 2017-031, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of September 13, 2017, be adopted.
Carried.

15) ADJOURNMENT

Resolution #2017-034

Moved By: Don Richardson

Seconded By: Russell Becker

That we do now adjourn at 7:43 p.m. until the Council meeting on Wednesday, September 27, 2017, or at the call of the Mayor.

Carried.

Lyle Hall, Mayor

Karen Fraser, Clerk Administrator