

Regular Meeting of the Village of Sundridge Council

**Wednesday, March 14, 2018 – 6:00 p.m.
Village of Sundridge Council Chambers**

MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Ryan Jeffers, Councillors Russell Becker, Don Richardson and Jason Newman

STAFF PRESENT: Karen Fraser, Clerk Administrator

1) CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2) APPROVAL OF AGENDA

Resolution #2018-259

**Moved By: Ryan Jeffers
Seconded By: Don Richardson**

That the agenda for Wednesday, March 14, 2018 be approved as printed.
Carried.

3) DECLARATION OF PECUNIARY INTEREST

Don Richardson declared a pecuniary interest with respect to Item 6(E.5) as he is the appellant in the matter.

Jason Newman declared a pecuniary interest with respect to Item 9.3 due to his involvement with the Fire Department.

4) PRESENTATIONS

(4.1) Appreciation Award – Arnold Hall

Mr. Arnold Hall has worked for the Strong Cemetery Board since 1989. He has been the Secretary Treasurer of the board from 1991 until his retirement on

December 31, 2017. Mr. Hall shared stories about his time on the Cemetery Board and gave words of thanks for the acknowledgement.

Resolution #2018-260

Moved By: Don Richardson

Seconded By: Russell Becker

That the presentation to Arnold Hall in appreciation for his dedication and service on the Strong Cemetery Board which includes service for residents of the Village of Sundridge, be received, with heartfelt thanks.

Carried.

5) DELEGATIONS

A) Public & Consultants

None.

B) Staff

None

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

A) APPROVAL OF PREVIOUS COUNCIL MINUTES

(A.1) Regular Council Meeting – February 28, 2018

Resolution #2018-261.01

That the minutes of the Regular Council meeting dated February 28, 2018, be adopted as printed.

(A.2) Closed Council Meeting – February 28, 2018

Resolution #2018-261.02

That the minutes of the Closed Council meeting dated February 28, 2018, be adopted as printed

B) COMMITTEE & BOARD MINUTES

(B.1) Sundridge Strong Union Public Library – January 18, 2018

Resolution #2018-261.03

That the regular meeting minutes of January 18, 2018, be received.

- (B.2) Sundridge Strong Union Public Library – “Draft” February 15, 2018

Resolution #2018-261.04

That the “draft” regular meeting minutes of February 15, 2018, be received.

- (B.3) Joint Building Committee – February 15, 2018

Resolution #2018-261.05

That the minutes of the Joint Building Committee meeting dated February 15, 2018, be received.

- (B.4) Central Almaguin Planning Board – February 21, 2018

Resolution #2018-261.06

That the regular minutes of the Central Almaguin Planning Board, dated February 21, 2018, be received.

- (B.5) Sundridge, Strong, Joly, Arena & Hall – March 7, 2018

Resolution #2018-261.07

That the regular minutes of the Sundridge, Strong, Joly, Arena & Hall dated March 7, 2018, be received.

- (B.6) CAEDA – February 21, 2018

Resolution #2018-261.08

That the minutes of the CAEDA Committee meeting dated February 21, 2018, be received.

C) STAFF REPORTS

- (C.1) S2018-007 – Zoning By-law Amendment - Community Garden

[Item 6(C.1) was moved into Committee of the Whole]

D) BY-LAWS

None

E) CORRESPONDENCE

Correspondence from Staff

- (E.1) Follow Up List – March 14, 2018

[Item 6(E.1) was moved into Committee of the Whole]

(E.2) Budgetary Control – January 1, 2018 to February 28, 2018

Resolution #2018-261.09

That the Village of Sundridge Budgetary Control for the period January 1, 2018 to February 28, 2018, be received.

(E.3) Public Notice – Main Street Rehabilitation

Resolution #2018-261.10

That the Public Notice – Main Street Rehabilitation dated March 8, 2018, be received.

(E.4) Memo – Circulation of Committee Agendas and Minutes

Resolution #2018-261.11

That the correspondence received from the Clerk Administrator dated March 14, 2018, re Circulation of Committee Agendas and Minutes, be received.

Inter-Governmental Correspondence

(E.5) Environment and Land Tribunals (OMB) – Appointment for Hearing (Richardson)

Resolution #2018-261.12

That the correspondence received from the Environment and Land Tribunals received on March 2, 2018 re an Appointment for Hearing (Richardson PL17021), be received.

(E.6) MMA – OMB Review

Resolution #2018-261.13

That the correspondence received from the Ministry of Municipal Affairs and the Ministry of the Attorney General dated February 27, 2018, re the OMB Review, be received.

(E.7) Sylvia Jones, MPP Dufferin-Caledon – Request for Information Sharing

Resolution #2018-261.14

That the correspondence received from Sylvia Jones, MPP Dufferin-Caledon, dated February 8, 2018 re inter-ministry sharing of data for municipal wastewater asset reporting, be received.

(E.8) Ministry of Tourism, Culture and Sport – Celebrate Ontario 2018

Resolution #2018-261.15

That the correspondence received from the Ministry of Tourism, Culture and Sport dated March 7, 2018 re renewed support for Ontario's festivals and events through Celebrate Ontario 2018, be received.

Board and Agency Correspondence

(E.9) DSSAB Quarterly Report – March 2018

Resolution #2018-261.16

That the correspondence received from the District of Parry Sound Social Services Administration Board, dated March, 2018 re DSSAB Quarterly Report, be received.

Other Correspondence

(E.10) Resolution R2018-041 – The Township of Strong

Resolution #2018-261.17

That the correspondence received from the Township of Strong dated February 27, 2018, in support of the Village of Sundridge resolution regarding the MNRF Recovery Strategies on Wolves, be received.

(E.11) OGRA – Ontario Provincial Standards for Roads & Public Works (OPS)

Resolution #2018-261.18

That the correspondence received from the Ontario Good Roads Association regarding the Ontario Provincial Standards for Roads & Public Works, be received.

PDF copy of the 60-page Final Draft is available in the Clerks Office or at [OP Standards for Roads and Public Works](#)

(E.12) The District Municipality of Muskoka – Request for meeting with Muskoka and Area Municipalities

Resolution #2018-261.19

That the correspondence received from the District Municipality of Muskoka, dated March 2, 2018 re the request for a meeting with Muskoka and Area Municipalities, be received.

Resolutions of Support

(E.13) County of Renfrew – Proposed Amendments to the Endangered Species Act

Resolution #2018-261.20

Whereas approximately 6,900 people in Renfrew County are directly or indirectly employed by the forest sector and many of our communities are highly reliant on the local forest industry; and

Whereas approximately 30% of the productive forest land base on Crown lands in Renfrew County has some form of species at risk restriction on regular operations; and

Whereas Crown forests are sustainably managed according to the Crown Forest Sustainability Act. Species at Risk and all other forest values are protected using the best available science, and economic and social values should be weighted with equal importance; and

Whereas it is desirable to allow forest managers and companies to continue to provide for species at risk under on Act, the CFSA, while an independent panel develops a long-term approach that protects species at risk and their habitat and minimizes impacts to the forest industry.

Therefore, be it resolved that the Village of Sundridge supports the efforts of the County of Renfrew in their efforts to petition the Premier of Ontario, the Minister of Natural Resources and forestry, MPP John Yakabuski, Ontario forestry Coalition, and the Ontario Forest Industries Association for the establishment of an independent panel of credible stakeholders directly affected in their day-to-day lives by the management of Crown land forests who will look at the facts of the matter to come up with a long-term solution; and

That these decisions be made in a timely manner and shared before March 30, 2018.

F) CONSIDERATION OF A CLOSED SESSION

(F.1) Resolution #2018-261.21

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- a) Labour relations or employee negotiations
 - i) 2018 Wage Schedule Peer Review
- b) Personal Matters about an identifiable individual, including municipal or local board employees
 - i) Code of Conduct Matter

[This concludes the list of Consent Items on the Agenda for March 14, 2018]

7) APPROVAL OF CONSENT ITEMS

Resolution #2018-261

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That Items listed as Consent Items for March 14, 2018 and the recommendations contained therein be adopted as Resolutions of Council except that Items 6(C.1) and 6(E.1) be moved into Committee of the Whole; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2018-262

Moved By: Don Richardson
Seconded By: Ryan Jeffers

That Council resolve into Committee of the Whole.

Carried

9) COMMITTEE OF THE WHOLE

- (9.1) Resolution #2018-05 Joint Building Committee – CBO and DCBO Wages

[Refer to Item 6(B.3) on agenda - February 15, 2018 JBC Minutes]

Resolution#2018-263

Moved By: Jason Newman
Seconded By: Don Richardson

That Council supports the recommendation of the Joint Building Committee to provide a 1.5% wage increase for the Chief Building Official and the Deputy Chief Building Official retroactive to January 1, 2018; and

That the Joint Building Committee be so advised.

Carried.

- (9.2) Motion to Reconsider Resolution #2018-050 (February 28, 2018) – 2018 Budget - Sundridge and District Medical Centre Budget

[Item 9.2 was introduced by Lyle Hall on February 28, 2018, however pursuant to Procedural By-law No. 2014-061, another member must bring this matter forward]

Motion to Reconsider

[A 2/3 majority vote is required in order to reconsider a matter]

Resolution #2018-264

Moved By: Russell Becker
Seconded By: Ryan Jeffers

That Resolution # 2018-050 (February 28, 2018), regarding the Sundridge and District Medical Centre 2018 budget, be re-considered.

Carried.

Re-consideration of Resolution #2018-050

[Consideration of this matter is subject to the passing of a motion to reconsider]

Resolution #2018-050

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That the Village of Sundridge approves the 2018 Sundridge and District Medical Centre Budget with a total expenditure of \$523,926; and

That the Township of Strong share is \$202,326, the Township of Joly share is \$40,465, and the Village of Sundridge share is \$161,860, subject to post-audit apportionment of the 2017 surplus/deficit.

A Recorded Vote was requested by Mayor Lyle Hall:

| | |
|----------------|-----|
| Lyle Hall | No |
| Ryan Jeffers | Yes |
| Russell Becker | Yes |
| Jason Newman | No |
| Don Richardson | No |

Defeated.

Motion to Amend

Resolution #2018-265

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That Resolution 2018-050 be amended by changing the word “**approves**” to “**receives**” in the first clause; and

That the second clause be struck and replaced with “**That the Sundridge and District Medical Centre Committee be requested to revise the proposed budget to reflect a total expenditure of \$123,926.00 through amendment of the capital expenditure line to \$20,000.00, and present the revised budget to member municipalities**”; and

That an additional clause be added stating “**That the medical centre committee be authorized to proceed with the Medical Centre Renovation RFP at the earliest opportunity.**”

Carried.

Revised Resolution

Resolution #2018-266

Moved By: Ryan Jeffers
Seconded By: Jason Newman

That the Village of Sundridge receives the 2018 Sundridge and District Medical Centre Budget with a total expenditure of \$523,926; and

That the Sundridge and District Medical Centre Committee be requested to revise the proposed budget to reflect a total expenditure of \$123,926.00 through amendment of the capital expenditure line to \$20,000.00, and present the revised budget to member municipalities; and

That the medical centre committee be authorized to proceed with the Medical Centre Renovation RFP at the earliest opportunity.

Carried.

- (9.3) Motion to Reconsider Resolution #2018-029 (February 14, 2018) – Sundridge-Strong Fire Department Management Board 2018 Budget

[Item 9.3 was introduced by Ryan Jeffers on February 28, 2018 however pursuant to Procedural By-law No. 2014-061, another member must bring this matter forward]

Motion to Reconsider

[A 2/3 majority vote is required in order to reconsider a matter]

Resolution #2018-267

Moved By: Russell Becker
Seconded By: Don Richardson

That Resolution # 2018-029 (February 14, 2018), regarding the Sundridge-Strong Fire Department Management Board 2018 Budget, be re-considered.

Carried.

Re-consideration of Resolution #2018-029

Sundridge – Strong Fire Department Management Board 2018 Budget

[Consideration of this matter is subject to the passing of a motion to reconsider]

Resolution #2018-029

Moved By: Don Richardson
Seconded By: Russell Becker

That Council supports the proposed 2018 budget from the Sundridge – Strong Fire Department Management Board in the amount of \$799,565.00, with the Village of Sundridge share being \$399,782.50.

Carried.

Motion to Amend

Resolution #2018-268

Moved By: Don Richardson
Seconded By: Russell Becker

That Resolution 2018-029 be amended by changing the word “**supports**” to “**receives**” and by adding a second clause which states “**That the Fire Board be requested to provide a revised budget to the member municipalities at the earliest opportunity.**”

Carried.

Revised Resolution

Resolution #2018-269

Moved By: Ryan Jeffers
Seconded By: Russell Becker

That Council receives the proposed 2018 budget from the Sundridge – Strong Fire Department Management Board in the amount of \$799,565.00, with the Village of Sundridge share being \$399,782.50; and

That the Fire Board be requested to provide a revised budget to the member municipalities at the earliest opportunity.

Carried.

(9.4) 2018 Budget – Sundridge, Strong Joly Arena and Hall

Resolution #2018-270

Moved By: Jason Newman
Seconded By: Don Richardson

That the Village of Sundridge approves the 2018 Sundridge, Strong, Joly Arena and Hall budget in the amount of \$416,173.00 and;

That the Township of Strong share is \$111,102.77, the Township of Joly share is \$22,220.55 and the Village of Sundridge share is \$88,882.21.

Carried.

(9.5) Resignation of Treasurer/Tax Collector

[Item 9.5 was discussed in a closed meeting on February 28, 2018]

Resolution #2018-271

Moved By: Jason Newman
Seconded By: Russell Becker

That Council accepts the resignation of Estelle Moynes as Treasurer/Tax Collector effective at close of business on Thursday, March 29, 2018; and

That Council offers thanks for the dedication and hard work put forward by Ms. Moynes during her employ.

Carried.

(9.6) Review of Shared Service Agreements

[Item 9.8 was discussed at a Tri Council meeting on February 8, 2018]

Resolution #2018-272

Moved By: Russell Becker
Seconded By: Jason Newman

That Council supports staff in working collaboratively with the Township of Strong and the Township of Joly in a legal review of shared service agreements; and

That a cost estimate be obtained from the law firm of Russell Christie to amend the agreements between the member municipalities for the Arena Committee and the Recreation Committee as phase 1 of the project, using the Joint Building Committee agreement as a base model; and

That staff report back to Council at the earliest opportunity on cost, process and timing of the review.

Carried.

(9.7) Proposed Meeting Matrix Chart

[Item 9.7 was discussed at a Tri Council meeting on February 8, 2018]

Resolution #2018-273

Moved By: Russell Becker
Seconded By: Jason Newman

That Council has reviewed and discussed the Meeting Matrix Chart as presented at the February 8, 2018 Tri Council meeting; and

That Council supports further investigation of the proposal by staff for possible implementation as an alternative to the current schedule of shared service committee meetings; and

That a staff report be provided.

Defeated.

Items Moved from the Consent List

6(C.1) S2018-007 – Zoning By-law Amendment - Community Garden

Resolution #2018-274

Moved By: Don Richardson
Seconded By: Jason Newman

That Council supports in principle, a zoning amendment for Plan 30, Lots 28 & 29 to permit the establishment of a Community Garden as described in Staff Report S2018-007, dated March 14, 2018; and

That the proponent be encouraged to submit a zoning amendment application to initiate the process.

Carried.

6(E.1) Follow Up List – March 14, 2018

Resolution #2018-275

Moved By: Jason Newman
Seconded By: Russell Becker

That the *Staff Follow Up and Report to Council* list, for the March 14, 2018 Council Meeting be received; and

That staff return with a recommendation for creating a focussed list.
Carried.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2018-276

Moved By: Don Richardson
Seconded By: Russell Becker

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.
Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2018-277

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That Council adopts the Committee of the Whole recommendations on March 14, 2018 as resolutions of Council.
Carried.

12) ANNOUNCEMENTS

Lyle Hall

- Clarification around communication about the meeting with South River/Machar arena was requested. Response: The meeting will be attended by Ryan Jeffers and Les Blackwell as proposed at a previous Tri Council meeting
- Clarification about the comparable-sized municipalities and figures used in the recent library review was requested. Response: Further information is available through the Chief Librarian
- Confirmation about CAEDA's role in the Black Fly Mud Run was requested. Response: This is a non-issue at present

Russell Becker

- Be prepared for big changes in the Sunflower Festival this year with proposed FunZone for kids, a petting zoo, and a reptile demonstration

Ryan Jeffers

- Council was reminded to be aware of community volunteers in consideration of the June volunteer recognition event

Jason Newman

- Nothing at this time

Don Richardson

- Fire truck that was declared excess to the needs of the municipality is not posted on Gov Deals
- With the retirement of Arnold Hall, the Strong Cemetery will be administered by staff at the Township of Strong

Karen Fraser (Clerk Administrator)

- Expertise for Municipalities (E4M) has been working alongside the Treasurer/Tax Collector to provide interim assistance during Treasurer/Tax collector recruitment
- Farewell dinner for Estelle Moynes (staff and Council) is Monday, March 19th
- Budget dates will be pushed out due to outstanding committee approvals and staff situation
- Detail design of Main Street should be available shortly and will be posted in Council Chambers – construction will include Paget Street to within 15' of railway crossing, requiring intermittent full closure of Paget Street. Public Consultation for Main Street construction is March 27th at 6:00 p.m., 110 Main Street, Sundridge
- Our law clerk placement has been preparing several policies. They will be provided for Council's consideration at a future meeting
- Clerk will be attending training workshops Mar 20(1/2 day), Mar 21 and Mar 22
- Office closure on March 30th – Good Friday, and April 2nd – Easter Monday

13) INTRODUCTION OF FUTURE MOTIONS

None.

14) CONFIRMING BY-LAW

Resolution #2018-278

Moved By: Ryan Jeffers
Seconded By: Don Richardson

That By-law No. 2018-010, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its meeting of March 14, 2018, be adopted.
Carried.

15) ADJOURNMENT

Resolution #2018-279

Moved By: Don Richardson

Seconded By: Jason Newman

That we do now adjourn at 8:05 p.m. until the Council meeting on Wednesday, March 28, 2018 or at the call of the Mayor.

Carried.

Lyle Hall, Mayor

Karen Fraser, Clerk Administrator

DRAFT