

Regular Meeting of the Village of Sundridge Council

**Wednesday, April 24, 2019 – 6:00 p.m.
Village of Sundridge Council Chambers**

COUNCIL MINUTES

1) CALL TO ORDER

The meeting was called to order at 6:02 pm

2) APPROVAL OF AGENDA

[2/3 majority vote required to amend the agenda]

Resolution #2019-123

Moved By: Barbara Belrose

Seconded By: Steven Hicks

That the agenda for Wednesday, April 24, 2019 be approved as amended, with the addition of Item 9.10, Service Agreement for By-Law Enforcement Services, Item 9.11, Appointment of By-Law Enforcement Officer, and Item 9.12, Message Board/Illuminated Sign.

Carried

3) DECLARATION OF PECUNIARY INTEREST

None.

4) PRESENTATIONS

None.

5) DELEGATIONS

5(A) Public & Consultants

5(A.1) Sundridge Horticultural Society – Children’s Garden

Resolution #2019-124

Moved By: Stephen Rawn

Seconded By: Shawn Jackson

That the delegation by Barb Bryson re: The Children’s Garden, be received with thanks, and;

That staff work with the horticultural society to formulate an RFP for the reconstruction of new flower beds, and;

That the cost of the project is not to exceed \$6,000.00 and;

That this amount be included in the 2019 Budget.

Carried.

5(A.2) Agilis – Highspeed Internet

Resolution #2019-125

Moved By: Barbara Belrose

Seconded By: Steven Hicks

That the delegation by Mike Reece re: Highspeed Internet, be received with thanks, and;

That Council would like Agilis to provide an update regarding a possible contractual agreement regarding the service provided to the Sundridge area no later than July 2019.

Carried.

5(B) Staff

None.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – April 8, 2019

Resolution #2019-126.01

That the minutes of the Regular meeting dated April 8, 2019, be adopted as printed.

6(A.2) Closed Council Meeting – April 8, 2019

Resolution #2019-126.02

That the minutes of the Closed meeting dated April 8, 2019, be adopted as printed.

6(B) COMMITTEE & BOARD MINUTES

None.

6(C) STAFF REPORTS

6(C.1) S2019-005 – Replacement of Central A/C Systems

Resolution #2019-126.03

That Council authorize the purchase and installation of two new Central A/C Systems to replace outside existing (30 Year) ones as described in Staff Report S2019-005, dated April 24, 2019, and;

That Council supports the quote from Noll Climate Care in the amount of \$19,588.00 +HST and that it be included in the Village of Sundridge's 2019 Budget.

6(C.2) S2019-006 – Senior Active Living Centre Program

Resolution #2019-126.04

That the Council for the Village of Sundridge support the Sundridge Happy Gang in their efforts to offer a program to seniors that provides social activities and workshops, and;

That Council will continue to support the Sundridge Happy Gang with a combination of cash and in-kind municipal contributions, and;

That staff be directed to communicate this information to the Sundridge Happy Gang.

6(D) BY-LAWS

None.

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.1) Follow Up List – April 24, 2019

Resolution #2019-126.05

That the Follow Up list, for the April 24, 2019 Council Meeting be received.

6(E.2) AMCTO Registration – Clerk Administration

Resolution #2019-126.06

That the correspondence from the Clerk Administrator dated January 9, 2019 regarding AMCTO Employment Law & Human Resources Course, be received; and

That enrolment into the Employment Law & Human Resources Course commencing in May, 2019, be approved at a cost of \$1425.00 plus HST; and

That these costs be covered by the municipality with the stipulation that the full cost will be recovered from the applicant if a passing grade is not achieved or if the applicant fails to remain in the employ of the municipality for three (3) years following completion of the course.

6(E.3) Splash Pad – Water Permit

Resolution #2019-126.07

That the correspondence received from the Clerk Administrator, dated April 24, 2019, regarding the Water Permit for use in the splash pad, be received.

Inter-Governmental Correspondence

6(E.4) moved into committee of the whole

Board and Agency Correspondence

6(E.5) Ontario Provincial Police – 2020 Municipal Policing Billing Statement

Resolution #2019-126.08

That the correspondence from the OPP, dated April 8, 2019, regarding the 2020 Municipal Policing Billing Statement Property Count, be received.

Other Correspondence

6(E.6) Stewardship Ontario - Blue Box Recycling 4th quarter of 2018

Resolution #2019-126.09

That the correspondence from Stewardship Ontario, dated March 31, 2019, regarding the Industry funding for Municipal Blue Box Recycling for the fourth quarter of the 2018 program Year, be received.

6(E.7) Item moved into committee of the whole

Resolutions of Support

None.

6(F) CONSIDERATION OF A CLOSED SESSION

None.

[This concludes the list of Consent Items on the Agenda for April 24, 2019]

7) APPROVAL OF CONSENT ITEMS

Resolution #2019-126

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That Items listed as Consent Items for April 24, 2019 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2019-127

Moved By: Stephen Rawn
Seconded By: Barbara Belrose

That Council resolve into Committee of the Whole.

Carried.

9) COMMITTEE OF THE WHOLE

(9.1) Emergency Management Program Committee (EMPC)

Resolution #2019-128

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That Council has discussed the requirement to have an Emergency Management Program Committee, and;

That the following people will serve as EMPC members:

- Fire Chief/CEMC
- Clerk Administrator
- Steve Hicks
- Barb Belrose

Carried.

(9.2) Emergency Management Plan – Emergency Information Officer

Resolution #2019-129

Moved By: Shawn Jackson
Seconded By: Stephen Rawn

That Council has discussed the Emergency Management Information session, and;

That Council appoints the Clerk Administrator as the Emergency Information Officer,
and;

That the appointment be made by by-law, and;

That the by-law be prepared and brought back to the next meeting for approval.

Carried.

(9.3) 72 Hour Be Prepared Survival Kit – Workshop

Resolution #2019-130

Moved By: Steven Hicks
Seconded By: Stephen Rawn

That Council has discussed the need for residents to have a 72 Hour Survival Kit in the event of an emergency, and;

That staff bring back options for further discussion and implementation at the next meeting of Council.

Carried.

(9.4) Portable Communication Equipment – Emergency Management Use

Resolution #2019-131

Moved By: Barbara Belrose
Seconded By: Steven Hicks

That Council has discussed the need to have portable communication equipment (radios) for the Municipal Emergency Control Group to use during an emergency,

and;

That staff are to gather information in regards to the type of Portable Communication Devices that would be compatible for use with existing devices within the MECG and their affiliates, and;

That this information be brought back to Council at a future meeting.

Carried.

(9.5) Town Hall / Information Sessions

Resolution #2019-132

Moved By: Barbara Belrose
Seconded By: Shawn Jackson

That Council has discussed the possibility of organizing town hall / information sessions for people in the area to attend, and;
That staff are to investigate the legalities of holding a town hall/information session and report back to Council at the next meeting.

Carried.

(9.6) Creation of an Animal Shelter in the Almaguin Area – the next steps

[motion introduced by Barbara Belrose on April 24, 2019]

Resolution #2019-133

Moved By: Barbara Belrose
Seconded By: Steven Hicks

That Council has discussed the creation of an animal shelter in the Almaguin Area, and that the Sub Committee is to develop a business plan, and;

That staff bring details back to Council on the cost and timeline associated with a rezoning of the potential property for the animal shelter.

Carried.

(9.7) Council to discuss the opportunity to hire a Grant Writer

[motion introduced by Shawn Jackson on April 8, 2019]

Resolution #2019-134

Moved By: Shawn Jackson
Seconded By: Steven Hicks

That Council has discussed the opportunity to hire a Grant Writer, and;

That this item be brought forward for discussion at the next Tri Council meeting.

Carried.

Deputy Mayor Rawn assumed the Chair

(9.8) Administration of the Sundridge-Strong Recreation Committee – Township of Strong

[motion introduced by Lyle Hall on April 8, 2019]

Resolution #2019-135

Moved By: Lyle Hall

Seconded By: Steven Hicks

That Council has discussed the option for the Township of Strong to take over the administrative duties of the Sundridge-Strong Recreation Committee as presented to Council by the Mayor for the Township of Strong at the Tri Council meeting held on March 28, 2019, and;

That the Township of Strong take over the administrative duties at their earliest convenience, but not later than the end of the 2019 calendar year.

Carried.

(9.9) Official Plan - Creation of Governance Document

[motion introduced by Lyle Hall on April 8, 2019]

Resolution #2019-136

Moved By: Lyle Hall

Seconded By: Barbara Belrose

That Council has discussed the creation of an Official Plan governance document for the Village of Sundridge, and;

That Municipal Planning Services is a preferred contractor for planning services, and;

That staff are to obtain a quote for services and a timeframe from Municipal Planning Services for the preparation and finalization of an Official Plan, and;

That this information be brought back to a future meeting of Council for further discussion.

Carried.

Mayor Lyle Hall resumes the Chair

(9.10) By-law No. 2019-027 Service Agreement (Armour Township/Village of Sundridge)

Resolution #2019-137

Moved By: Steven Hicks

Seconded By: Shawn Jackson

That By-law No. 2019-027, being a By-law to enter into a Service Agreement with the Township of Armour for By-Law Enforcement Services, be approved.

Carried.

(9.11) By-law No. 2019-028 Appointment of Municipal By-Law Enforcement Officer

Resolution #2019-138

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That By-law No. 2019-028, being a By-law to appoint Jason Newman as Municipal By-Law Enforcement Officer, be approved.

Carried.

Deputy Mayor Stephen Rawn assumes the Chair

(9.12) Message Board/Illuminated Sign

Resolution #2019-139

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That Council has discussed the potential to have a message board/illuminated sign purchased and installed at the south end of the village, and;

That this opportunity be a shared venture with the Sundridge Lion's Club, and;

That the Sundridge Lion's Club will be the lead on this project, and;

That both parties must agree on the design of the message board/illuminated sign, and;

That the Village of Sundridge will contribute up to \$20,000.00, including taxes, to the purchase and installation of a message board/illuminated sign.

Carried.

Mayor Hall resumed the Chair

ITEMS MOVED FROM THE CONSENT LIST

6(E.4) Ministry of Natural Resources and Forestry – 2010-2020 Forest Management Plan

Resolution #2019-140

Moved By: Shawn Jackson
Seconded By: Stephen Rawn

That the correspondence from the MNR&F, dated April 3, 2019, regarding the 2010 - 2020 Forest Management Plan, be received.

Carried.

6(E.7) Township of Joly – Amalgamation Task Force

Resolution #2019-141

Moved By: Steven Hicks
Seconded By: Barbara Belrose

That the correspondence from The Township of Joly, dated April 9, 2019, regarding the Amalgamation Task Force, be received.

Carried.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2019-142

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2019-143

Moved By: Barbara Belrose
Seconded By: Stephen Rawn

That Council adopts the Committee of the Whole recommendations on April 24, 2019 as resolutions of Council.

Carried.

12) ANNOUNCEMENTS

Lyle Hall

- Attended a Housing Initiative meeting in Parry Sound where it was discussed that there is new funding from CMHC for new construction to assist with the housing market in order to support business development.
- On May 1, 2019, a list will be released outlining the Teacher/School layoffs.

- Stephen Rawn
The new SSFD truck has arrived and it was purchased locally.
- Barbara Belrose
Nothing at this time.
- Shawn Jackson
Community Events will be advertised in the 'Community flyer' and if anyone wants to advertise in the magazine, they can contact Dave Gray. Community Events can and will also be promoted on the village website.
- Steven Hicks
Volunteer Appreciation Day update: nominations are being sent in, June 8th from 9-5 pm, Sundridge Lions Club is hosting a bbq, children's games, and other events, more details to come.
- The medical centre bloodwork lab is no longer available in Sundridge. Transportation to the Burk's Falls lab is available by contacting Eastholme.
- Arrangements are in place for a Temporary Full time Nurse Practitioner.
- No replacement arrangements have been made yet for Dr. Zeindlers retirement.
- Nancy Austin, Clerk Administrator
District of Parry Sound Municipal Association meeting is on Friday April 26th, 2019 from 9 am to 3 pm at the South River Arena.

13) INTRODUCTION OF FUTURE MOTIONS

Steve Hicks will introduce a motion regarding the ice/fish huts at the lion's park.

Barbara Belrose will introduce a motion regarding the planting of trees on Main Street as part of a Main Street beautification initiative.

14) CONFIRMING BY-LAW

Resolution #2019-144

Moved By: Steven Hicks
Seconded By: Stephen Rawn

That By-law No. 2019-029, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of April 24, 2019, be adopted.
Carried.

15) ADJOURNMENT

Resolution #2019-145

Moved By: Barbara Belrose

Seconded By: Steven Hicks

That we do now adjourn at 10:03 p.m. until the Council meeting on Wednesday, May 8, 2019, or at the call of the Mayor.

Carried.

Lyle Hall, Mayor

Nancy Austin, Clerk Administrator