

**Regular Meeting of the Village of Sundridge Council**

**Monday, April 8, 2019 – 6:00 p.m.  
Village of Sundridge Council Chambers**

**COUNCIL MINUTES**

**PRESENT:** Mayor Lyle Hall, Deputy Mayor Stephen Rawn, Councillors Barbara Belrose, Shawn Jackson and Steve Hicks

**STAFF:** Nancy Austin, Acting Clerk Administrator

**1) CALL TO ORDER**

The meeting was called to order at 6 p.m.

**2) APPROVAL OF AGENDA AS AMENDED** to add Item 9.10 NOAH Letter of Support, Item 9.11 Sundridge Social Media Team – Structure & Strategy Presentation, and Item 9.12 Volunteer Celebration 2019 Presentation.

**Resolution #2019-105**

**Moved By: Stephen Rawn  
Seconded By: Barbara Belrose**

That the agenda be approved as amended.  
**Carried.**

**3) DECLARATION OF PECUNIARY INTEREST**

Mayor Lyle Hall made the following declaration:

I, Lyle Hall, declare a pecuniary interest in Item 9.10 on the April 8, 2019 Council agenda.

I am making this declaration because I am part of the Non-Profit Organization for Almaguin Housing (N.O.A.H.) and I will not discuss the letter of support.

I confirm that I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

**4) PRESENTATIONS**

*None.*

**5) DELEGATIONS**

**5(A) Public & Consultants**

None

**5(B) Staff**

None

**6) CONSENT ITEMS**

*[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]*

**6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES**

6(A.1) Regular Council Meeting – March 27, 2019

Resolution #2019-106.01

That the draft minutes of the Regular meeting dated March 27, 2019, be adopted as printed.

6(A.2) Closed Council Meeting – March 27, 2019

Resolution #2019-106.02

That the draft minutes of the Closed meeting dated March 27, 2019, be adopted as printed.

**6(B) COMMITTEE & BOARD MINUTES**

6(B.1) EMS Advisory Committee – March 28, 2019

Resolution #2019-106.03

That the minutes of the EMS Advisory Committee, dated March 28, 2019, be received.

6(B.2) Sundridge-Strong Union Public Library Board – February 21, 2019

Resolution #2019-106.04

That the minutes of the Sundridge-Strong Union Public Library Board, dated February 21, 2019 be received.

6(B.3) Sundridge-Strong Union Public Library Board – Draft March 21, 2019

Resolution #2019-106.05

That the draft minutes of the Sundridge-Strong Union Public Library Board, dated March 21, 2019, be received.

6(B.4) SSJ Arena and Hall – April 3, 2019

Resolution #2019-106.06

That the regular minutes of the Sundridge Strong Joly Arena and Hall Committee, dated April 3, 2019, be received.

**6(C) STAFF REPORTS**

None

**6(D) BY-LAWS**

None

**6(E) CORRESPONDENCE**

**Correspondence from Staff**

6(E.1) Follow Up List – April 3, 2019

Resolution #2019-106.07

That the Follow Up list, for the April 8, 2019 Council Meeting be received.

6(E.2) Memo – Edgar Street Property – Park/Playground Rezoning Requirement

Resolution #2019-106.08

That the correspondence from the Clerk Administrator dated April 8, 2019 re: Edgar Street Property – Park/Playground Rezoning Requirement, be received.

**Inter-Governmental Correspondence**

6(E.3) JBC – March 31, 2019

Resolution #2019-106.09

That the Joint Building Committee Annual Permit Summary and March Permit Update, be received.

6(E.4) Ministry of Finance – 2019 OMPF

Resolution #2019-106.10

That the correspondence received from the Ministry of Finance, regarding the 2019 Ontario Municipal Partnership Fund, dated March 14, 2019, be received.

6(E.5) Joint Building Committee – March 21, 2019

Resolution #2019-106.11

That the regular minutes of the JBC, dated March 21, 2019, be received.

6(E.6) Ministry of Education – 2019 Proportions of Enrolment for purposes for Education

*[proportions tables (33 pages) available in Clerks Services]*

Resolution #2019-106.12

That the correspondence received from the Ministry of Education, dated March 26, 2019, be received.

### **Board and Agency Correspondence**

6(E.7) Eastholme – Home for the Aged

Resolution #2019-106.13

That the correspondence received from Eastholme, Home for the Aged, dated March 26, 2019, be received.

### **Other Correspondence**

6(E.8) Township of Strong - Sundridge-Strong Recreation Committee 2019 Budget

Resolution #2019-106.14

That the correspondence from the Township of Strong regarding the 2019 Recreation committee budget, dated March 26, 2019, be received.

### **Resolutions of Support**

6(E.9) None

## **6(F) CONSIDERATION OF A CLOSED SESSION**

6(F.1) Resolution #2019-106.15

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act*, 2001, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- b) labour relations or employee negotiations
  - i) By-Law Enforcement Contract

*[This concludes the list of Consent Items on the Agenda for April 8, 2019]*

**7) APPROVAL OF CONSENT ITEMS**

**Resolution #2019-106**

**Moved By: Steven Hicks**  
**Seconded By: Barbara Belrose**

That Items listed as Consent Items for April 8, 2019 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

**Carried.**

**8) MOVE TO COMMITTEE OF THE WHOLE**

**Resolution #2019-107**

**Moved By: Stephen Rawn**  
**Seconded By: Steven Hicks**

That Council resolve into Committee of the Whole.

**Carried.**

**9) COMMITTEE OF THE WHOLE**

(9.1) Municipal Property Development – Edgar Street

*[motion introduced by Shawn Jackson at the March 13, 2019 meeting]*

**Resolution #2019-107**

**Moved By: Shawn Jackson**  
**Seconded By: Steven Hicks**

That Council authorize a sub-committee to be formed, and;

That the purpose of this sub-committee is to develop a plan for a municipally owned property on Edgar Street to be transformed into a park/playground, and;

That Shawn Jackson has been designated as the sub-committee Chairperson, and;

That the sub-committee will provide a written report to Council on their park/playground development plan at a later meeting.

**Carried.**

- (9.2) Council Remuneration By-Law No. 2019-020

*[motion laid on the table at March 13, 2019 meeting]*

**Resolution #2019-108**

**Moved by: Steven Hicks**  
**Seconded by: Shawn Jackson**

That Council Remuneration By-Law No. 2019-020, being a by-law to provide for the Remuneration and the Payment of Expenses for Members of Council, be approved.  
**Carried.**

- (9.3) Sundridge-Strong Recreation Committee – 2019 Budget

**Resolution #2019-109**

**Moved by: Shawn Jackson**  
**Seconded by: Barbara Belrose**

That the Council for the Village of Sundridge approve the Sundridge-Strong Recreation Committee 2019 Budget in the amount of \$19,750.00 with the Village of Sundridge's share being \$9, 875.00.  
**Carried.**

- (9.4) CAEDA – 2019 Budget

**Resolution #2019-110**

**Moved by: Shawn Jackson**  
**Seconded by: Steven Hicks**

That the Council for the Village of Sundridge approve the Central Almaguin Economic Development Association Committee 2019 Budget in the amount of \$75,323.00 with the Village of Sundridge's share being \$9,011.00.  
**Carried.**

- (9.5) Joint Building Committee – 2019 Budget

**Resolution #2019-111**

**Moved by: Steven Hicks**  
**Seconded by: Barbara Belrose**

That the Council for the Village of Sundridge approve the JBC 2019 Budget as presented in the amount of \$199,823.00.

A Recorded Vote was requested by Deputy Mayor Stephen Rawn:

Belrose, Barb	Yes	
Hall, Lyle	Yes	
Hicks, Steven	Yes	
Jackson, Shawn	Yes	
Rawn, Stephen		No

**Carried.**

(9.6) SSFD – Surplus Equipment

**Resolution #2019-112**

**Moved by: Steven Hicks**  
**Seconded by: Stephen Rawn**

That the Council for the Village of Sundridge declare the following Sundridge-Strong Fire Department vehicle as surplus: Apparatus #619, 2007 GMC C55 Rescue Van.  
**Carried.**

(9.7) SSFD – Bunker Gear Purchase

**Resolution #2019-113**

**Moved by: Steven Hicks**  
**Seconded by: Stephen Rawn**

That the Council for the Village of Sundridge authorize the Fire Chief to purchase 23 new sets of Bunker Gear immediately, and;

That the amount of \$48,000.00 plus HST for the purchase of the Bunker Gear, be included in the 2019 Budget, and;

That this purchase is authorized as an Extraordinary Circumstance (Emergency) Purchase.

**Carried.**

(9.8) SSFD – Utility Truck

**Resolution #2019-114**

**Moved by: Steven Hicks**  
**Seconded by: Stephen Rawn**

That the Council for the Village of Sundridge authorize the Fire Chief to purchase a new ¾ ton crew cab utility truck immediately, and;

That the amount of \$90,000.00 plus HST for the purchase of the Utility Truck, be included in the Sundridge-Strong Fire Department 2019 Budget, and;

That this purchase is authorized as an Extraordinary Circumstance (Emergency) Purchase.

**Carried.**

(9.9) SSFD – 2019 Budget

**Resolution #2019-115**

**Moved by: Stephen Rawn**

**Seconded by: Barbara Belrose**

That the Council for the Village of Sundridge approve of the Sundridge-Strong Fire Department Budget in the amount of \$484,665.00 and;

That the Village of Sundridge share is \$ 242,332.50.

**Carried.**

***Deputy Mayor Stephen Rawn assumed the Chair***

(9.10) Non-Profit Organization for Almaguin Housing (NOAH) – Letter of Support

**Resolution #2019-116**

**Moved By: Steven Hicks**

**Seconded By: Shawn Jackson**

That the Council for the Village of Sundridge have discussed the support letter request received from William Atkinson, Chairperson for the NOAH Organization, and;

That the Council authorize the Deputy Mayor to sign the letter of support on behalf of the Village of Sundridge.

**Carried.**

***Mayor Lyle Hall resumed the Chair***

(9.11) Sundridge Social Media Team – Structure & Strategy

**Resolution #2019-117**

**Moved By: Steven Hicks**

**Seconded By: Shawn Jackson**



That the Council for the Village of Sundridge have received and discussed the Sundridge Social Media Team – Structure & Strategy presentation.  
**Carried.**

(9.12) Volunteer Celebration 2019 Presentation

**Resolution #2019-118**

**Moved By: Steven Hicks**  
**Seconded By: Shawn Jackson**

That the Council for the Village of Sundridge have received and discussed the Volunteer Celebration 2019 presentation.  
**Carried.**

***Items moved from the Consent List***

None.

**10) RISE FROM COMMITTEE OF THE WHOLE**

**Resolution #2019-119**

**Moved By: Steven Hicks**  
**Seconded By: Shawn Jackson**

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.  
**Carried.**

**11) COMMITTEE OF THE WHOLE REPORT**

**Resolution #2019-120**

**Moved By: Barbara Belrose**  
**Seconded By: Stephen Rawn**

That Council adopts the Committee of the Whole recommendations on April 8, 2019 as resolutions of Council.  
**Carried.**

**12) ANNOUNCEMENTS**

Lyle Hall

- DSSAB new CEO has been hired.
- DSSAB is ending the child recreation program in areas with little demand.
- HSC Forum outlined the need for an Official Plan to be established.
- Fire Essentials Seminar was informative.
- Ontario Health Team met with the Almaguin Highlands Health Care Team. Together they are going to focus on ways to improve healthcare in this area.

Stephen Rawn

- Nothing at this time.

Barbara Belrose

- Sketch/design for the 'animal shelter/facility' is being created by a student from the Almaguin Highlands Secondary School.

Shawn Jackson

- Nothing at this time.

Steven Hicks

- There is no third-party bloodwork laboratory interested in coming to this area. Transportation options are being explored.
- There will be some physician recruitment commencing in the near future.
- A temporary Nurse Practitioner recruitment was successful.
- The meeting of the Sundridge-Strong Fire Department Joint Board of Management was very good and went well. The Fire Department and Fire Fighters are impressive.
- The Amalgamation taskforce established at the Tri Council meeting is moving forward.

Nancy Austin, Clerk Administrator

- Emergency Management Information session for Council is coming up on April 12<sup>th</sup>, 2019
- The District of Parry Sound Municipal Association Spring meeting is being held on April 26<sup>th</sup>, 2019 at the South River/Machar Arena.

### **13) INTRODUCTION OF FUTURE MOTIONS**

Lyle Hall will introduce a motion to create an official plan utilizing the services of the current municipal planner.

Lyle Hall will introduce a motion to discuss the possibility of The Township of Strong administering the Sundridge-Strong Recreation Committee.

Barbara Belrose will introduce a motion to outline the next steps to create an animal shelter in the Almaguin Area.

Shawn Jackson will introduce a motion to discuss the possibility of hiring a 'funding/grant' writer.

#### 14) CONFIRMING BY-LAW

##### Resolution #2019-121

**Moved By: Stephen Rawn**

**Seconded By: Steven Hicks**

That By-law No. 2019-026, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of April 8, 2019, be adopted.  
**Carried.**

#### 15) ADJOURNMENT

##### Resolution #2019-122

**Moved By: Barbara Belrose**

**Seconded By: Shawn Jackson**

That we do now adjourn at 8:41p.m. until the Council meeting on Wednesday, April 24, 2019, or at the call of the Mayor.  
**Carried.**

---

Lyle Hall, Mayor

---

Nancy Austin, Clerk Administrator