

Regular Meeting of the Village of Sundridge Council

**Wednesday, February 13, 2019 – 6:00 p.m.
Village of Sundridge Council Chambers**

COUNCIL MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Stephen Rawn, Councillors Barbara Belrose, Steven Hicks and Shawn Jackson

STAFF: Andrew Torrance, C.E.M.C.
Nancy Austin, Acting Clerk Administrator

1) CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2) APPROVAL OF AGENDA

Resolution #2019-047

Moved By: Shawn Jackson
Seconded by: Barbara Belrose

That the agenda be approved as circulated.
Carried.

3) DECLARATION OF PECUNIARY INTEREST

None.

4) PRESENTATIONS

None.

5) DELEGATIONS

5(A) Public & Consultants

5(A.1) Don Richardson – Lansdowne Street Private Access for Driveway

Resolution # 2019-048

Moved By: Stephen Rawn
Seconded By: Shawn Jackson

That the delegation by Don Richardson, be received with thanks; and

That Council requests a staff report in response to Mr. Richardson's proposal as outlined in his delegation.

Carried.

5(A.2) Don Richardson – Parking Lot behind 100 Main Street

Mr. Richardson presented Council with an option for consideration with respect to the subject property. Correspondence was received by Council through the Clerk.

Resolution # 2019-049

Moved By: Barbara Belrose
Seconded By: Stephen Rawn

That the delegation by Mr. Don Richardson regarding the parking lot behind 100 Main Street, be received with thanks; and

That Council requests a staff report in response to Mr. Richardson's proposal as outlined in his correspondence of January 15, 2019.

Carried.

5(B) Staff

None.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – January 23, 2019

Resolution #2019-050.01

That the minutes of the Regular meeting dated January 23, 2019, be adopted as printed.

6(A.2) Closed Council Meeting – January 23, 2019

Resolution #2019-050.02

That the minutes of the Closed meeting dated January 23, 2019, be adopted as printed.

6(B) COMMITTEE & BOARD MINUTES

6(B.1) Central Almaguin Economic Development Association – January 21, 2019

Resolution #2019-050.03

That the minutes of the of Central Almaguin Economic Development Association dated January 21, 2019, be received.

6(B.2) Sundridge-Strong Union Public Library Board – November 15, 2018

Resolution #2019-050.04

That the minutes of the Sundridge-Strong Union Public Library Board, dated November 15, 2018 be received.

6(B.3) Sundridge-Strong Union Public Library Board – Draft January 17, 2019

Resolution #2019-050.05

That the draft minutes of the Sundridge-Strong Union Public Library Board, dated January 17, 2019, be received.

6(B.4) AHHCC – January 11, 2019

Resolution #2019-050.06

That the minutes of the Almaguin Highlands Health Centre Committee, dated January 11, 2019, be received.

6(C) STAFF REPORTS

None.

6(D) BY-LAWS

6(D.1) By-law No. 2019-007 – Interim Tax Levy 2019.

Resolution #2019-050.07

That By-law No. 2019-007 – Being a By-law to provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2019, be adopted.

6(D.2) By-law No. 2019-008 – Treasurer/Tax Collector

Resolution #2019-050.08

That By-law No. 2019-008 – Being a By-law to appoint Judy Edwards Treasurer/Tax Collector, be adopted.

6(D.3) By-law No. 2019-009 – Weed Inspector

Resolution #2019-050.09

That By-law No. 2019-009 – Being a By-law to appoint Caitlin Deevey as Weed Inspector for the purpose of enforcement of the Weed Control Act, R.S.O. 1990, Chapter W.5, be adopted.

6(D.4) By-law No. 2019-011 – Special Event Parking Exception

Resolution #2019-050.10

That By-law No. 2019-011 – Being a By-Law to grant an exception to By-Law No. 2007-022 (a By-Law to regulate traffic and to govern and control the parking of vehicles in the Village of Sundridge).

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.1) Follow Up List – February 13, 2019

Resolution #2019-050.11

That the Follow up list, for the February 13, 2019 Council Meeting be received.

Inter-Governmental Correspondence

6(E.2) JBC – Annual Permit Summary 2019

Resolution #2019-050.12

That the correspondence from the Joint Building Committee for period ending January 31, 2019, re: Annual Permit Summary, be received.

Board and Agency Correspondence

None.

Other Correspondence

6(E.3) NBPSDHU – Board of Health Appointee

Resolution #2019-050.13

That the correspondence received from the North Bay Parry Sound District Health Unit, re: Board of Health Appointee, be received.

6(E.4) NBPSDHU – 2019 Municipal Levy

Resolution #2019-050.14

That the correspondence received from the North Bay Parry Sound District Health Unit, dated January 15, 2019, regarding the 2019 Municipal Levy, be received.

6(E.5) NBPSDHU – Smoke-Free Ontario Act, 2017 – Changes effective October 17, 2018

[Fact Sheets referenced available for review in Clerk’s Office]

Resolution #2019-050.15

That the correspondence received from the North Bay Parry Sound District Health Unit, dated January 22, 2019, regarding the Smoke-Free Ontario, Act, 2017, be received.

Resolutions of Support

6(E.6) Long Term Care Facility – Municipality of Powassan

Resolution #2019-050.16

That the Municipality of Powassan supports Wilsondale Asset Management’s plan to develop and build a Long-Term Care Facility in the Town of Trout Creek, in the Municipality of Powassan; and

That the Municipality of Powassan supports the Wilsondale Asset Management’s application to the Ministry of Health and the Northeast LHIN for the development of a 96 bed Long-Term Care license; and

That the Village of Sundridge supports the efforts of the Municipality of Powassan.

6(F) CONSIDERATION OF A CLOSED SESSION

6(F.1) Resolution #2019-050.17

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act, 2001*, as amended, and the Village of Sundridge’s Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

- (a) Personal matters about an identifiable individual, including municipal or local board employees
 - i) Public Member Appointment to Recreation Committee

- (b) Labour relations or employee negotiations
 - i) Clerk Administrator position
 - ii) Deputy Fire Chief position
 - iii) Council Remuneration

[This concludes the list of Consent Items on the Agenda for February 13, 2019]

7) APPROVAL OF CONSENT ITEMS

Resolution #2019-050

Moved By: Shawn Jackson
Seconded By: Barbara Belrose

That Items listed as Consent Items for February 13, 2019 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2019-051

Moved By: Stephen Rawn
Seconded By: Steven Hicks

That Council resolve into Committee of the Whole.

Carried.

9) COMMITTEE OF THE WHOLE

(9.1) CodeRed – Mass Notification System

Resolution #2019-052

Moved By: Shawn Jackson
Seconded By: Steven Hicks

That Council would like to participate in the CodeRed mass notification system; and

That Council directs staff to communicate with the Village of South River and the Township of Machar to inform them of The Village of Sundridge's interest in participating in this program; and

That the Mayor and Acting Clerk Administrator be authorized to enter into an agreement on behalf of the municipality for this service; and

That Council authorize the cost to participate in this notification system be included annually in the budget.

Carried.

Deputy Mayor Rawn assumed the Chair

(9.2) Volunteer Appreciation Day 2019

[Item 9.2 Introduced by Lyle Hall at the January 23, 2019 meeting]

Resolution #2019-053

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That Council appoint Steven Hicks as Chairperson to coordinate the 5th Annual Sundridge and Area Volunteer Appreciation Day; and

That Council authorize a \$1000.00 spending limit on the event.

Carried.

(9.3) Housing Committee

[Item 9.3 Introduced by Lyle Hall at the January 23, 2019 meeting]

Resolution #2019-054

Moved By: Barbara Belrose
Seconded By: Shawn Jackson

That Council direct staff to explore options for the re-establishment of the Sundridge Housing Committee; and

That staff are to report back to Council at a later date.

Carried.

Mayor Lyle Hall resumed the Chair

(9.4) Sunflower Festival Committee – Appointment

Resolution #2019-055

Moved By: Stephen Rawn
Seconded By: Barbara Belrose

That the Council for the Village of Sundridge hereby appoint Barbara Belrose to the Sunflower Festival Committee for the 2018-2022 Term.

Carried.

(9.5) Almaguin Highlands Regional Economic Development Strategic Plan Final

*[Item 9.5 was originally discussed at the January 9, 2019 meeting]
[AHRED Strategic Plan (210 pages) is available in Clerks Services for review]*

Resolution #2019-056

Moved By: Steven Hicks
Seconded By: Stephen Rawn

That the Council for the Village of Sundridge have read the email received from the Village of Burk's Falls Clerk dated October 10, 2018 regarding the Almaguin Highlands Regional Economic Development Strategic Plan Final and the Executive Summary from the plan; and

That the Council for the Village of Sundridge hereby support the submission of the Phase 2 CIINO application with FedNor; and

That Council hereby agrees to contribute \$10,000 per year, for three-years, to the creation and deployment of the Almaguin Community Economic Development (ACED) Department with multiple regional partners.

A Recorded Vote was requested by Steven Hicks

	Yea	Nay
Belrose, Barbara – Councillor	X	
Hall, Lyle – Mayor	X	
Hicks, Steven – Deputy Mayor	X	
Jackson, Shawn - Councillor	X	
Rawn, Stephen - Councillor	X	

Carried.

(9.6) Eastholme – Board of Health Appointment

Resolution #2019-057

Moved By: Shawn Jackson
Seconded By: Steven Hicks

That the Council for the Village of Sundridge hereby support the nomination of Deputy Mayor Stephen Rawn to represent Area 2 on the Board of Management of Eastholme for the 2018 to 2022 term.

Carried.

(9.7) Sundridge Horticultural Society – Children's Garden

Resolution #2019-058

Moved By: Steven Hicks
Seconded By: Stephen Rawn

That the Council for the Village of Sundridge supports the efforts of the Horticultural Society and agree to the removal of the middle portion of the flower bed, leaving two smaller equal-sized gardens at either end, along with any other adjustments that may be required in the layout of the flower garden; and

That staff invite the Horticultural Society to a council meeting to discuss options for the garden and the removal of a portion of the garden.

Carried.

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2019-059

Moved By: Shawn Jackson

Seconded By: Barbara Belrose

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2019-060

Moved By: Stephen Rawn

Seconded By: Steven Hicks

That Council adopts the Committee of the Whole recommendations on February 13, 2019 as resolutions of Council.

Carried.

12) ANNOUNCEMENTS

Lyle Hall

- Lakeland Shareholder teleconference being conducted on March 8, 2019 regarding an Innovation Project.

Stephen Rawn

- Away for the next two council meetings.

Barbara Belrose

- Nothing at this time.

Shawn Jackson

- Highrock Lookout Park Information available on municipal website.

Steven Hicks

- Sundridge-Strong Recreation Committee has planned a Family Day Event that will be held from Friday February 15th, 2019 to Sunday February 17th, 2019.

Nancy Austin, Acting Clerk Administrator

- Nothing at this time.

13) INTRODUCTION OF FUTURE MOTIONS

Barbara Belrose will introduce a motion to have the Benefit Provider and the Insurance Provider complete a presentation on coverage.

Barbara Belrose will introduce a motion to have 2 or 3 municipal by-laws reviewed at each meeting.

14) CONFIRMING BY-LAW

Resolution #2019-061

Moved By: Shawn Jackson

Seconded By: Stephen Rawn

That By-law No. 2019-010, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of February 13, 2019, be adopted.

Carried.

15) ADJOURNMENT

Resolution #2019-062

Moved By: Shawn Jackson

Seconded By: Barbara Belrose

That we do now adjourn at 8:03 p.m. until the Council meeting on Wednesday, February 27, 2019, or at the call of the Mayor.

Carried.

Lyle Hall, Mayor

Nancy Austin, Acting Clerk Administrator