

Regular Meeting of the Village of Sundridge Council

**Wednesday, June 12, 2019 – 6:00 p.m.
Village of Sundridge Council Chambers**

COUNCIL MINUTES

PRESENT: Mayor Lyle Hall, Deputy Mayor Stephen Rawn, Councillors Barbara Belrose, Shawn Jackson and Steve Hicks

STAFF: Nancy Austin, Clerk Administrator, Christine Hickey, Deputy Clerk, Judy Edwards, Treasurer, Al Raney, Public Works Supervisor

GUESTS: Deborah Keay, D.M. Wills, Judy Kleinhuis, Grant Thornton LLP

1) CALL TO ORDER

The meeting was called to order at 6:03 p.m.

2) APPROVAL OF AGENDA

Resolution #2019-181

**Moved By: Stephen Rawn
Seconded By: Barbara Belrose**

That the agenda be approved as amended to add item (9.8) Physician Recruitment Initiative.

Carried.

3) DECLARATION OF PECUNIARY INTEREST

None

4) PRESENTATIONS

None

5) DELEGATIONS

5(A) Public & Consultants

5(A.1) D.M. Wills – John Street Engineering

[Exception to Section 14 c) of the Village of Sundridge Procedural By-law is required in order to extend the duration of a delegation/presentation]

Resolution #2019-182

Moved By: Steven Hicks

Seconded By: Barbara Belrose

That the delegation by Deborah Keay of D.M. Wills re: Engineering of John Street Rehabilitation Project, be received with thanks, and;

That the Village will investigate creating a new catch basin at the island for relief of the puddle at that location.

Carried.

5(A.2) Grant Thornton - 2018 Audit Report

[Exception to Section 14 c) of the Village of Sundridge Procedural By-law is required in order to extend the duration of a delegation/presentation]

Resolution #2019-183

Moved By: Steven Hicks

Seconded By: Barbara Belrose

That the delegation by Judy Kleinhuis, CPA, CA, Grant Thornton, re: 2018 Consolidated Financial Statements and 2018 Year End Audit Report, be received with thanks; and

That Council approve the Draft Consolidated Financial Statements for the year ended December 31, 2018; and

That Council approve the Draft Sundridge-Strong Union Public Library Financial Statements for the year ended December, 31, 2018, and;

That Council approve the Draft Sundridge-Strong Fire Department Financial Statements for the year ended December 31, 2018; and

That Council approve the Draft Sundridge and District Medical Centre Financial Statements for the year ended December 31, 2018; and

That Council approve the Draft Village of Sundridge Trust Funds Financial Statements for the year ended December 31, 2018; and

That Council acknowledges and receives the Report to Council regarding the Audit Results.

Carried.

5(B) Staff

5(B.1) Village of Sundridge 2019 Draft Budget

[Exception to Section 14 (c) of the Village of Sundridge Procedural By-law is required in order to extend the duration of a delegation/presentation]

Resolution #2019-184

Moved By: Steven Hicks

Seconded By: Stephen Rawn

That the delegation by Judy Edwards, Treasurer, regarding the 2019 Draft Budget, be received with thanks, and;

That the Draft Budget with suggested revisions be brought back to Council at a future meeting for further consideration.

Carried.

6) CONSENT ITEMS

[Items from the Consent List may be moved by members to be debated/discussed in Committee of the Whole]

6(A) APPROVAL OF PREVIOUS COUNCIL MINUTES

6(A.1) Regular Council Meeting – May 22, 2019

Resolution #2019-185.01

That the minutes of the Regular meeting dated May 22, 2019, be adopted as printed.

6(A.2) Closed Council Meeting – May 22, 2019

Resolution #2019-185.02

That the minutes of the Closed meeting dated May 22, 2019, be adopted as printed.

6(A.3) Special Council Meeting – March 28, 2019

Resolution #2019-185.03

That the minutes of the Special Council meeting dated March 28, 2019, be adopted as printed.

6(A.4) Special Council Meeting – May 30, 2019

Resolution #2019-185.04

That the minutes of the Special Council meeting dated May 30, 2019, be adopted as printed.

6(B) COMMITTEE & BOARD MINUTES

6(B.1) Sundridge-Strong Union Public Library Board – Draft May 23, 2019

Resolution #2019-185.05

That the draft minutes of the Sundridge-Strong Union Public Library Board, dated May 23, 2019, be received.

6(B.2) Joint Building Committee – Permit Summary

Resolution #2019-185.06

That the annual permit summary of the Joint Building Committee, up to the month end of May 31, 2019, be received.

6(B.3) SSJ Arena and Hall Meeting – June 6, 2019

Resolution #2019-185.07

That the regular meeting minutes of the Sundridge Strong Joly Arena and Hall dated June 6, 2019, be received.

6(C) STAFF REPORTS

6(C.1) S2019-010 Tree Removal on Municipal Lot on Commerce Court

Resolution #2019-185.08

That Council does not commission any tree removal work to be commenced on the municipal lot on Commerce Court at this time, and;

That Council reiterates the previous direction that in which the Animal Shelter sub-committee is to develop a Business Plan, and;

Report back to Council with that Business Plan at a future meeting.

6(C.2) S2019-011 Blue flag Beach Certification

Resolution #2019-185.09

That staff report S2019-011 dated June 12, 2019 regarding Blue Flag Beach Certification be received for information;

And Further That the Lions Park Beach continue to be maintained as it currently is, providing a well used and monitored beach that is enjoyed by a variety or residents and visitors.

6(C.3) S2019-012 Adopt a Senior Program – Opportunity for Community Service Hours

Resolution #2019-185.10

That staff report dated June 12, 2019, regarding the Village of Sundridge implementing an Adopt a Senior Program to allow Students an opportunity to complete their Community Involvement hours be received for Information;

And Further That the Village works with Almaguin area secondary schools to help promote the need for assisting seniors and individuals in need by advertising and being a point of contact for possible opportunities in replace of initiating an Adopt a Senior Program.

6(C.4) S2019-013 Sanitary Sewer Service Infrastructure on High Street

Resolution #2019-185.11

That Council review the information as presented in S2019-013, and;

That Option #3 be supported by Council, and;

That Council are in agreement with the conclusion outlined in S2019-013; that proceeding with the installation of sanitary sewer service infrastructure on High Street is not a viable option at this time.

6(D) BY-LAWS

6(D.1) By-law No. 2019-035 – Open Air Fires

Resolution #2019-185.12

That By-law No. 2019-035, being a by-law to prescribe the parameters for open air fires within the Village of Sundridge and to repeal By-Law No. 2017-033, be approved.

6(E) CORRESPONDENCE

Correspondence from Staff

6(E.1) Follow Up List – June 12, 2019

Resolution #2019-185.13

That the follow up list, for the June 12, 2019 Council Meeting be received.

6(E.2) AMCTO Registration – Administrative Assistant

Resolution #2019-185.14

That the correspondence from the Administrative Assistant dated May 28, 2019 regarding AMCTO Municipal Administration Program, Unit 1, be received; and

That enrolment into Unit #1 of the AMCTO Municipal Administration Program commencing in September 2019, be approved at a cost of \$360.00 plus HST; and

That these costs be covered by the municipality with the stipulation that the full cost will be recovered from the applicant if a passing grade is not achieved or if the applicant fails to remain in the employ of the municipality for three (3) years following completion of the course.

6(E.3) Official Plan Memo – Clerk Administrator

Resolution #2019-185.15

That the correspondence from the Clerk Administrator, dated June 12, 2019 regarding the creation of an Official Plan be received, and;

That Council authorize staff to proceed.

Inter-Governmental Correspondence

6(E.4) Ministry of Infrastructure – Asset Management Planning

Resolution #2019-185.16

That the correspondence received from the Ministry of Infrastructure, dated May 31, 2019, regarding the Ontario Regulation 588/17 Asset Management Planning for Municipal Infrastructure, be received.

6(E.5) Ministry of Agriculture, Food and Rural Affairs

Resolution #2019-185.17

That the correspondence received from the Ministry of Agriculture, Food and Rural Affairs, dated May 10, 2019, be received.

6(E.6) Premier of Ontario

Resolution #2019-185.18

That the correspondence from the Premier of Ontario, be received.

Board and Agency Correspondence

6(E.7) Almaguin Community Economic Development (ACED) - Terms of Reference

Resolution #2019-185.19

That the Council for the Corporation of the Village of Sundridge accept the ACED Terms of Reference as presented.

6(E.8) Almaguin Community Economic Development (ACED) – Joint Service Agreement

Resolution #2019-185.20

That the Council for the Corporation of the Village of Sundridge accept the ACED Joint Service Agreement as presented.

6(E.9) NBPSDHU – Public Health Transformation Update

Resolution #2019-185.21

That the correspondence from the North Bay Parry Sound District Health Unit, dated May 23, 2019, regarding the Public Health Transformation Update, be received.

6(E.10) NBPSDHU – Proposed Boundaries

Resolution #2019-185.22

That the correspondence from the North Bay Parry Sound District Health Unit dated May 23, 2019, regarding the letter of support for Simcoe Muskoka District health Unit – Proposed Boundaries, be received.

Other Correspondence

6(E.11) AHHC Meeting – May 31, 2019

Resolution #2019-185.23

That the correspondence from the Almaguin Highlands Health Centre Committee, being the draft Meeting Minutes dated May 31, 2019, be received.

Resolutions of Support

None

6(F) CONSIDERATION OF A CLOSED SESSION

6(F.1) Recommendation

That Council hold a Closed Session meeting as provided for by Section 239 of the *Municipal Act, 2001*, as amended, and the Village of Sundridge's Procedural By-law No. 2014-061, immediately following this Council meeting to deal with:

None

[This concludes the list of Consent Items on the Agenda for June 12, 2019]

7) APPROVAL OF CONSENT ITEMS

Resolution #2019-185

Moved By: Steven Hicks
Seconded By: Shawn Jackson

That Items listed as Consent Items for June 12, 2019 and the recommendations contained therein be adopted as Resolutions of Council; and

That any Items for which pecuniary interest has been declared are deemed not to have been voted on or discussed by the individual making the declaration.

Carried.

8) MOVE TO COMMITTEE OF THE WHOLE

Resolution #2019-186

Moved By: Barbara Belrose
Seconded By: Steven Hicks

That Council resolve into Committee of the Whole.
Carried.

9) COMMITTEE OF THE WHOLE

(9.1) Community Beautification Initiative – ‘Caricatures Artwork’

[motion introduced by Barbara Belrose May 22, 2019]

Resolution #2019-187

Moved By: Barbara Belrose
Seconded By: Steven Hicks

That Council support the Community Beautification Initiative, and;

That Staff are to determine suitable locations for the ‘caricature artwork’ to be done, and;

That a maximum of three locations be the subject of the ‘caricature artwork’ at this time, and;

That this community beautification initiative only be commenced upon staff verifying the materials used in the ‘caricature artwork’ will not cause harm to the sidewalk pavers.

Carried.

(9.2) Main Street Beautification Initiative – Tree Planters

[motion introduced by Barbara Belrose May 22, 2019]

Resolution #2019-188

Moved By: Barbara Belrose

Seconded By: Steven Hicks

That Council has discussed the Main Street Beautification Initiative, and;

That Council directs staff to investigate the options for trees, planters including the associated costs for these items, and;

That staff report back to Council at a future meeting.

Carried.

(9.3) Creation of a Strategic Plan

[motion introduced by Shawn Jackson May 22, 2019]

Resolution #2019-189

Moved By: Shawn Jackson

Seconded By: Stephen Rawn

That Council has reviewed the information as presented in the Memo from the Deputy Clerk, and;

That Council give direction to staff for inclusions to be incorporated into a draft strategic plan, and;

That staff bring back the draft plan to Council no later than September 11, 2019.

Carried.

(9.4) 2019 Sundridge and District Medical Centre Budget

Resolution #2019-190

Moved By: Steven Hicks

Seconded By: Barbara Belrose

That the Village of Sundridge approves the 2019 Sundridge and District Medical Centre Budget with the total budget of \$138,292.00 and

That the Township of Strong share is \$2,076.50 the Township of Joly share is \$415.30, and the Village of Sundridge share is \$1,661.20.

Carried.

- (9.5) Status Memo – Proposed ZBA Part Lot 27 and 28, Plan 30 (Jurzack)

Resolution #2019-191

Moved By: Barbara Belrose

Seconded By: Shawn Jackson

That Council has reviewed and discussed the Status Memo from Municipal Planning Services Ltd., dated May 7, 2019 regarding the Jurzack application for a Zoning By-Law Amendment, and;

That Council is prepared to move forward with the conveyance of a portion of the road allowance and then the subsequent Zoning By-law Amendment, and;

That Council directs staff to bring forward a by-law to close and convey the portion of the road allowance as identified in the Planning Report at the next meeting of Council.

Carried.

- (9.6) 2019 Sunflower Festival

[Delegation by Russell Becker March 27, 2019]

Resolution #2019-192

Moved By: Barbara Belrose

Seconded By: Steven Hicks

That Council authorize a \$2,000.00 contribution to the 2019 Sunflower Festival.

Carried.

- (9.7) The Provincial Court – Licence Agreement

Resolution #2019-193

Moved By: Stephen Rawn

Seconded By: Barbara Belrose

That Council has reviewed the Provincial Court Licence Agreement between the Township of Strong, The Township of Joly, The Village of Sundridge and The Town of Parry Sound, for the lease of 3,500 square feet of the premises located at 14 Albert Street, for the time period of November 1, 2019 to November 1, 2024 and;

That Council authorize the Mayor to execute the agreement on behalf of the Village of Sundridge.

Carried.

(9.8) Physician Recruitment Initiative

[discussed at Tri Council Meeting May 30, 2019]

Resolution #2019-194

Moved By: Shawn Jackson

Seconded By: Steven Hicks

Whereas the Village of Sundridge, the Township of Strong and the Township of Joly Are 'the Community Sponsor' of the Rural and Northern Physician Group Agreement (RNPGA) for the Sundridge & District Medical Centre, and;

Whereas the Community Sponsor is responsible to assist with any necessary Physician Recruitment, and;

Whereas Item 4.4 of the Tri-Council Meeting held on May 30, 2019 was to discuss Physician Recruitment Initiatives for the impending vacancy in the Group Physician arrangement,

Therefore, be it resolved that the Village of Sundridge hereby agrees to:

- A Completion bonus of \$25,000 to be paid at the end of 2 years; and
- Relocation expense to a maximum of \$5,000;

With the Village of Sundridge paying 40% of these recruitment incentives.

Carried.

ITEMS MOVED FROM THE CONSENT LIST

None

10) RISE FROM COMMITTEE OF THE WHOLE

Resolution #2019-195

Moved By: Barbara Belrose

Seconded By: Stephen Rawn

That Committee of the Whole rise and return to the Council session to receive the Committee of the Whole Report.

Carried.

11) COMMITTEE OF THE WHOLE REPORT

Resolution #2019-196

Moved By: Steven Hicks

Seconded By: Shawn Jackson

That Council adopts the Committee of the Whole recommendations on June 12, 2019 as resolutions of Council.

Carried.

12) ANNOUNCEMENTS

Lyle Hall

- Joe Bradbury is the new CEO for DSSAB.
- A new NP (Nurse Practitioner) LED Clinic is being established on the east side of the district; funded by the MOHLTC.
- THK Company (Mr. Kim) is considering establishing a trade school in the Almaguin area.
- Lyle attended the AHHCC (Almaguin Highlands Health Centre) meeting on June 7th, in which Physician Recruitment Initiatives were an agenda item.

Stephen Rawn

- Nothing at this time.

Barbara Belrose

- Nothing at this time.

Shawn Jackson

- Canada Day celebration is coming up on June 29th and the Sundridge-Strong Recreation Committee is asking the Mayors of the administering municipalities to be on a float/wagon together.
- There will be cake cutting and speeches by the Mayors.

Steven Hicks

- Volunteer Appreciation Award Ceremony is all set and ready to go on Saturday June 15th from 12 – 4 p.m.
- Physician Recruitment is on going; residents will need to be proactive in their approach to their healthcare.
- International Physician Recruitment is a lengthy time-consuming process, there is an absorbent amount of paperwork, and the physician requires a Supervisor.
- The bloodwork laboratory in South River is accepting patients from Sundridge.
- Dynacare Lab in Burk's Falls is staffed by MAHC (Muskoka Algonquin Healthcare)

Nancy Austin, Clerk Administrator

- AMO Conference is August 18 to 21, 2019. Request for Ministry Delegation(s) need to be submitted by June 28, 2019.

13) INTRODUCTION OF FUTURE MOTIONS

Barbara Belrose will introduce a motion regarding purchasing new pole mounts for the lighting fixtures down Main street.

Lyle Hall will introduce a motion to investigate engineering of the next road rehabilitation project.

Shawn Jackson will introduce a motion to move forward with a zoning amendment for the 'Edgar Street Park'.

14) CONFIRMING BY-LAW

Resolution #2019-197

Moved By: Barbara Belrose
Seconded By: Steven Hicks

That By-law No. 2019-036, being a by-law to confirm the proceedings of Council of the Corporation of the Village of Sundridge at its regular meeting of June 12, 2019, be adopted.
Carried.

15) ADJOURNMENT

Resolution #2019-198

Moved By: Stephen Rawn
Seconded By: Shawn Jackson

That we do now adjourn at 9:16 p.m. until the Council meeting on Wednesday, June 26, 2019, or at the call of the Mayor.
Carried.

Lyle Hall, Mayor

Nancy Austin, Clerk Administrator