

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

BY-LAW NUMBER 2021-002

Being a By-law to provide for fees charged by the Village of Sundridge

WHEREAS Section 391 of the Municipal Act, 2001, as amended authorizes a municipality to impose fees and charges for services or activities provided, done by or on behalf of it;

AND WHEREAS The Planning Act, R.S.O 1990, as amended, Section 69 (1) authorizes the establishment of a tariff of fees for the purpose of applications made in respect of planning matters;

AND WHEREAS the Council of the Corporation of the Village of Sundridge wishes to set fees and charges for services, activities and for the use of municipal property.

NOW THEREFORE THE COUNCIL OF THE VILLAGE OF SUNDRIDGE HEREBY ENACTS AS FOLLOWS.

1. Short Title

This by-law may be referred to as the “Fees and Charges By-law”.

2. Enactment

That the fees and charges be set and adopted by Council and attached to this by-law as Schedules A to F, shall be charged for licenses, permits, applications and services listed therein.

That this By-law shall come into force and take effect on the final passing hereof

3. Severability

If a court of competent jurisdiction should declare any section or part of any section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced council to pass the remainder of the by-law and it is hereby declared the remainder of the by-law shall be valid and remain in force.

4. Repeal

14.1 That By-law 2016-017 be repealed.

PASSED THIS 13th DAY of JANUARY 2021

Lyle Hall, Mayor

Nancy Austin, Clerk

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SCHEDULE A – General Administration

Description	Fee
Commissioning of Documents	\$15.00 (*per document)
Entrance Permit	\$50.00
Facsimile	\$3.00 (per page)
Photocopies	\$1.50 (per page)
Reprint of Tax Bill	\$10.00
NSF Cheques	\$35.00
Tax Certificate	\$40.00
Burial Permit	\$15.00
Lottery License	As per AGCO Guidelines
Municipal Freedom of Information & Protection of Privacy Requests – Request for Access	\$5.00
Municipal Freedom of Information & Protection of Privacy Requests – Record Search and Document Preparation	\$7.00 (per 15 minutes)

***Commissioning of Documents**

- Only the following documents will be commissioned: Province of Ontario Government Printed Forms (affidavits, Oaths and Statutory Declarations), Ontario Vehicle Transfer Forms, Planning Applications.
- All other forms will be at the Clerks discretion and only to witness signatures

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**SCHEDULE B – Community Development
(approved by Resolution #2021-031, January 27, 2021)**

Description	Fee
Building/Zoning Compliance Letter	\$50.00
Building Permit	As per current Building By-law
Demolition Permit	As per current Building By-law
Taxi License Fee	As per current Taxi License By-law
Planning Pre-Consultation	\$250.00
Consent Application - Deposit	\$1500.00
Consent Application – Severance – Cash In-Lieu	\$500.00
Minor Variance Application - Administration Fee	\$500.00
Minor Variance Application - Deposit	\$1500.00
Subdivision Application – Administration Fee	\$2500.00
Subdivision Application – Deposit	\$5000.00
Shore Road/Road Allowance (Closure and Conveyance) – Administration Fee	\$500.00
Shore Road/Road Allowance (Closure and Conveyance) – Deposit	\$1500.00
Shore Road/Road Allowance – Land Cost (Closure and Conveyance)	\$1.00 per sq/ft
Zoning By-law Amendment Application - Administration Fee	\$500.00
Zoning By-law Amendment Application - Deposit	\$1500.00
Village of Sundridge Zoning By-law – Copy of	\$35.00

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SCHEDULE C – Fire Department

Inspection Services	
Summary of Fire Report for Insurance Adjusters	\$ 100.00 (plus HST)
Fire Search for Lawyers (Work Order Inquiry)	\$ 100.00 (plus HST)
Inspection Resulting from Fire Search	\$ 100.00 (plus HST)
House Inspection for Real Estate Sale or Mortgage	\$ 100.00 (plus HST)
Inspection of Commercial, Industrial, Apartment Building or Investment Property for Mortgage	\$ 500.00 plus 5.00 per unit (plus HST)
Inspection for Liquor License Permit	\$ 100.00 (plus HST)
Annual Inspection of Facilities for Special Care and Day Care	\$ 35.00 (plus HST)
Vehicle Fires, Accidents, Extrications, and/or Traffic Control	
King’s Highway	MTO Current Rate
Clean-up Spill and/or Leaks	
Clean-up of spills or Leaks	MTO Current Rate
Public Hazard Assistance Services	
Electrical Utility Emergencies	MTO Current Rate
Natural Gas Utility Emergencies	MTO Current Rate
Violations of Open Air Burning By-law	
Response to Violation	MTO Current Rate
Fire Response Fees	
Indemnification Technology	MTO Current Rate plus any additional Costs
False Alarms:	
The following procedures and fees shall apply only when it has been determined at the discretion of the responding officer of the Sundridge Strong Fire Department that the false alarms were preventable. The procedures and fees are based on a calendar year.	
First False Alarm	No Action
Second False Alarm	Letter to be sent indicating possible financial implications of reoccurrences
Three or More False Alarms	Current MTO rates, plus any additional costs incurred by the Municipality

Fire Department Fees as per By-law 2019-058 - Establishing and Regulate a Fire Department

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SCHEDULE D – Dog License Fees

Description	Fee
Dog License – First Dog	\$15.00
Dog License – First Dog – After March 31 of each year	\$30.00
Dog License – Second Dog	\$20.00
Dog License – Second Dog – After March 31 of each year	\$40.00
Dog License – Replacement Tag	\$20.00
Guide or Service Dog	No Charge

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SCHEDULE E – Waste Management

Description	Fee
Blue Box	\$12.39 (plus HST)
Green Box	\$12.39 (plus HST)

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**SCHEDULE F – Sewer Charges
(approved by Resolution #2021-031, January 27, 2021)**

Description	Fee
Permit to Connect (existing infrastructure)	\$200.00
Connection Fee to Municipal Sewer Line	Evaluated on an individual basis
Capital Cost	As per By-law 2014-041
User Fees	As per current User Fee By-law