

Village of Sundridge

POSITION DESCRIPTION

Position: Casual School Crossing Guard

Reports to: Clerk Administrator

Casual School Crossing Guard Position Summary:

Casual School Crossing Guards will be scheduled as required.

A Casual School Crossing Guard is responsible for the safe crossing of pedestrians at designated crossings and times within the Village of Sundridge.

Nature of Work:

Monitor street crossings during the appointed time when children go to school or come home from school, and safely cross all pedestrians that approach.

Ensure that children are always safe while they wait to cross the street and protect as they cross the street.

In the case of an incident or failure to stop of a vehicle, report the description of the vehicle and driver, time and place of incident, and the license plate to supervisor and/or Ontario Provincial Police (if required).

Required to work in a variety of weather conditions including, but not limited to, extreme heat and cold, rain)

Qualifications Required:

Constantly alert to needs of pedestrians and children, volume and direction of traffic and diverse weather conditions.

Knowledge of basic safety procedures and practices relevant to your job as school crossing guard.

Dependable, flexible, friendly and professional.

Ability to use good judgement as interaction with children and pedestrians is critical.

Working Conditions:

As needed, Casual School Crossing Guards will fill in for School Crossing Guards.

Working hours are 7:50 a.m. to 8:50 a.m. and 2:50 p.m. to 3:50 p.m.

2 hours per day – Monday to Friday with the exception of Professional Development Days, Statutory Holidays and School Holidays

Ability to work outdoors and in all weather conditions.

Must wear reflective safety vest/gear and use handheld stop sign. These items will be provided by the Village of Sundridge

Weather Appropriate footwear is required while on duty, open toe shoes will not be permitted.

Safety of Others:

Crossing Guard's must adhere to the Municipality's Health and Safety Program.

Remuneration:

Hourly wage is as per the Village's approved Pay Schedule.

Criminal Record Check:

Casual School Crossing Guards must successfully pass a background check